



**REGULAR MEETING MINUTES**  
**Graton Community Services District (GCS D)**  
**Meeting of the GCS D Board of Directors**  
**Thursday, November 29, 2018 at 6:00 PM**  
**Treatment Plant, 250 Ross Lane, Sebastopol, CA 95472**

**1. CALL TO ORDER 6:01 PM**

**2. ROLL CALL - Determination of a Quorum**

Board President, Dave Clemmer, H; Devin Drew, H; Board Vice President, Matt Johnson, H; Board Secretary, Karin Lease, H; David Upchurch H.

**3. APPROVE ORDER OF THE AGENDA**

Dave Clemmer motioned to approve the order of the agenda. Devin Drew seconded.

Board President, Dave Clemmer, Y; Devin Drew, Y; Board Vice President, Matt Johnson, Y; Board Secretary, Karin Lease, Y; David Upchurch, Y.

**4. PUBLIC COMMENT**

*Members of the public are invited to address the Board on those items which fall under the authority of the Board. For those wishing to address the Board on any Agenda or non-agendized item, please complete a Speaker Card located at the entrance to the and submit it to the Board President. Please be sure to indicate the Agenda Item # you wish to address or the topic of your public comment. Comments will be limited to three minutes per speaker. Speakers should understand that except in very limited situations, State law precludes the Board from taking action on or engaging in extended deliberations concerning items of business which are not on the Agenda. GOVERNMENT CODE 54954.2. (2) No action or discussion shall be undertaken on any item not appearing on the posted agenda, except that members of a legislative body or its staff may briefly respond to statements made or questions posed by persons exercising their public testimony rights under Section 54954.3. In addition, on their own initiative or in response to questions posed by the public, a member of a legislative body or its staff may ask a question for clarification, make a brief announcement, or make a brief report on his or her own activities. Furthermore, a member of a legislative body, or the body itself, subject to rules or procedures of the legislative body, may provide a reference to staff or other resources for factual information, request staff to report back to the body at a subsequent meeting concerning any matter, or take action to direct staff to place a matter of business on a future agenda.*

DISABLED ACCOMMODATION: If you have a disability which requires an accommodation, an alternative format or requires another person to assist you while attending this meeting, please contact staff at the Graton Community Services District office at (707) 823-1542 as soon as possible (no later than 10 days before the scheduled meeting) to ensure that arrangements for accommodation may be provided.

## 5. CONSENT CALENDAR

*All items listed on the consent calendar are considered to be routine and non-controversial by staff. However, if discussion is required, the item(s) will be removed from the consent agenda and will be discussed after the consent agenda is approved.*

A. Review and approval of the Special Meeting Minutes from October 25, 2018.

Karin Lease motioned and Matt Johnson seconded the motion to approve the consent calendar.

Board President, Dave Clemmer, Y; Devin Drew, Y; Board Vice President, Matt Johnson, Y; Board Secretary, Karin Lease, Y; David Upchurch, Y.

## 6. ACTION ITEMS

None

## 7. DISCUSSION ITEMS

A. Creating/Updating GCSD Mission Statement.

Devin & Karin provided two options for a Mission Statement. By a hand vote of 4 to 1 the district will use the first statement provided. Final approval should be complete within 8-9 months.

B. Operations Report (Continued from November 19)

The Board was advised of issue with a kayak found in a pond. The gate into the sprayfield was open. Jose will assess the security problem and report back to the Board with his findings.

## CLOSED SESSION

### 8. CONFERENCE WITH REAL PROPERTY NEGOTIATORS

(Pursuant to Government Code Section 54956.8)

Property: APN #130-300-032 and 033, Empire West Inc., 9100 Graton Road, Graton, CA 95444

Agency Negotiators: District General Manager, Jose L. Ortiz

Negotiating Parties: Graton Community Services District and Ed Davis, Richard Yonash and Sonya Yonash (Empire West)

Under Negotiation: Price and Terms for disposition of property

**RETURN TO OPEN SESSION** 7:40 PM

**11. REPORT OUT OF CLOSED SESSION**

Direction given. No action taken.

**ADJOURNMENT 7:42 PM**

David Clemm  
Minutes Approved

1-22-19  
~~12-17-18~~  
Date