

Meeting minutes for GCSD/Forestville ADhoc committee- 1/24/19

1. Meeting called to order @ 5:15PM
2. Roll Call: R. Benyo_present, D. Clemmer_present, M. Johnson_present, D. Reha_present, Tony Lopes_present, Jose Ortiz_present via phone
3. Motion to approve agenda: Benyo moves. Johnson seconds. All votes yes
4. Statements of abstention none
5. Public comment none
6. Action items:
 - a. Review and approve minutes of the 10/25/18 sub-committee meeting
 - i. Matt moves to approve. Don seconds. All votes yes
 - b. Intertie pipeline
 - i. Tony begins discussion with interest in using pipeline to share treated water because of FWD limited storage.
 - ii. Discussion on respective holding capacities and discharge limitations.
 - iii. Dave asks the GM's if the pipeline is ready to be used right now. Both agree that it is ready.
 - iv. Tony cites that the last storm put FWD at upper limits of storage capacity.
 - v. Tony and Jose schedule a meeting for 2/5/19, 11AM, to discuss pipe usage. They will also discuss pipeline history and limitations with Cory(FWD) and Lindsey(GCSD), whereas both of them have carnal knowledge of its history.
 - vi. Jose suggests possibility of GCSD sending water to FWD to sell on behalf of GCSD.
 - vii. Tony asks what GCSD's average NTU is, Jose states its normally less than 1. GCSD is permitted to be at 2 or less.

- viii. FWD discharged on 1/24/19 at .53 NTU

- c. Discuss lateral inspection at time of sale ordinance
 - i. GCSD and FWD both have the ordinance in place. Discussion on how to enforce ordinance in each respective district.
 - ii. Jose suggests that the district contact escrow companies and request to be notified when the sale of a property occurs.

- d. Policy manual updates
 - i. FWD has not worked on manuals since mid-2018
 - ii. GCSD has been holding special study sessions to work on their manual.
 - iii. Dave states that item 6D will be removed from future AD hoc committee agendas.

- e. Amend mutual aid agreement
 - i. Jose updates with info that the boards don't need special permits/licenses from the regional board.
 - ii. The requirement is that shared operators need to be at the appropriate grade to go to the other plant.
 - iii. The next step would be for us to come a new agreement and define that tasks that would be done.
 - iv. Discussion on operator level vs. tasks they could do at the other plants.
 - v. Don suggests that a simpler a simpler payment method be used than a 1099. That the operators hourly rate transfer from their home plant. And that there be a better rate for going to another plant to work.
 - vi. FWD is grade 3 plant with operators at grades 2,3, and 4. Discussion on GCSD operator levels.
 - vii. Jose asks Tony if FWD has tiered pay scale. Tony says not at this time, but a new scale is being reviewed by FWD board.
 - viii. Discussion on tiered pay scale implementation and cost of living raises.

- ix. Dave asks about next steps for GM's to come up with new mutual aid agreement. Tony sites that two of his operators were OIT's at GCSD.
 - x. Don suggests that operator pay should be the weighted rate so that there is transparency and no issues with differences in pay. Pay scale should be set rate per operator grade level.
 - xi. It is suggested that the pay be 1.5 the normal rate to make the transfer work more attractive to the operators.
 - xii. Discussion on possible work sharing scenarios.
 - xiii. The GM's are going to draft and have a rough draft ready for review in 45-55 days.
- f. Discuss items for consideration at next meeting
 - i. Richard suggests taking all the minutes and putting them in a topical chronological format. He volunteers to tackle this
 - g. Set time and date for next meeting
 - i. 4/25/19 @5PM. FWD office

7. Adjournment

- a. Don motions to adjourn. Richard seconds
- b. Adjournment at 6:32 PM

- i. GCSD policy manual update
- ii. FSD updating theirs as well. Matt McD and Dawn reviewing, updating and presenting changes to board for approval

- iii. Jose asks about FSD policy manual handbook. Requests a copy for GCSD to review. Interested in implementing pay scale structure at GCSD.
- c. Amend mutual agreement
 - i. Discussion on operators helping the other district in times of need.
 - 1. Government code says operators can help out as private contractors.
 - 2. Current agreement only covers emergency situations. Does not cover low man power situations or back up.
 - 3. GCSD lawyer says current agreement needs to be updated to include resource sharing in non-emergency situations.
 - ii. All board members in attendance in favor of amending mutual agreement to include resource sharing by either district if needed. Then the help would be “requested” not forced.
 - iii. All tasks of incoming operators would need to be documented to keep the help legal and easy for the operators at the foreign district.
 - iv. Matt McD asks question of having certain operators on payroll of both districts to help with making the resource sharing easy.
 - 1. Discussion of GCSD staffing levels
 - v. Discussion on what needs to be added to list of tasks that would be done by visiting operators. Both districts will ask operators to huddle on the following:
 - 1. List of what work would need to be done.
 - 2. What type of incentive would they like to see for this situation
 - 3. Form an emergency response plan
 - 4. Current documentation practices by both districts
- d. Amend mission statement

- i. R Benyo version to be kept after removing "Sonoma County agencies" in the first sentence and replacing with "FSD and GCSD"
 - ii. Discussion on Ad Hoc committee length of existence.
 - 1. Should it be changed to "standing committee"
 - 2. It was determined that no changes were needed now
 - e. Discussion items for next meeting
 - i. No new business
 - f. Set time and date for next meeting
 - i. 10/25/18 5PM @FSD
8. Adjournment
- a. Matt McD motions. Matt J seconds. Meeting adjourned @ 6:52PM



Minutes Approved



Date