



REGULAR MEETING MINUTES
Graton Community Services District (GCS D)
Meeting of the GCS D Board of Directors
Monday, December 16, 2019 at 6:00 PM
Graton Day Labor Center, 2981 Bowen St. Graton, CA

1. CALL TO ORDER 6:15PM

2. ROLL CALL - Determination of a Quorum

Board President, Dave Clemmer, H ; Board Vice President, Devin Drew, H ; Matt Johnson, A ; Board Secretary, Karin Lease, H ; David Upchurch, A .

3. APPROVE ORDER OF THE AGENDA

Devin Drew Motioned to approve the order of the agenda David Clemmer seconded.

Board President, Dave Clemmer, Y ; Board Vice President, Devin Drew, Y ; Matt Johnson, A ; Board Secretary, Karin Lease, Y ; David Upchurch, A .

4. PUBLIC COMMENT

Members of the public are invited to address the Board on those items which fall under the authority of the Board. For those wishing to address the Board on any Agenda or non-agendized item, please complete a Speaker Card located at the entrance to the and submit it to the Board President. Please be sure to indicate the Agenda Item # you wish to address or the topic of your public comment. Comments will be limited to three minutes per speaker. Speakers should understand that except in very limited situations, State law precludes the Board from taking action on or engaging in extended deliberations concerning items of business which are not on the Agenda. GOVERNMENT CODE 54954.2. (2) No action or discussion shall be undertaken on any item not appearing on the posted agenda, except that members of a legislative body or its staff may briefly respond to statements made or questions posed by persons exercising their public testimony rights under Section 54954.3. In addition, on their own initiative or in response to questions posed by the public, a member of a legislative body or its staff may ask a question for clarification, make a brief announcement, or make a brief report on his or her own activities. Furthermore, a member of a legislative body, or the body itself, subject to rules or procedures of the legislative body, may provide a reference to staff or other resources for factual information, request staff to report back to the body at a subsequent meeting concerning any matter, or take action to direct staff to place a matter of business on a future agenda.

DISABLED ACCOMMODATION: If you have a disability which requires an accommodation, an alternative format or requires another person to assist you while attending this meeting, please contact staff at the Graton Community Services District office at (707) 823-1542 as soon as possible (no later than 10 days before the scheduled meeting) to ensure that arrangements for accommodation may be provided.

5. CONSENT CALENDAR

- A. Confirm Expenditures and Revenue (Transactions) List for November 2019
- B. Review and confirm November Operations and Construction Financial Summaries
- C. Review and approval of Regular Meeting Minutes from November 18, 2019
- D. Review and approval of Special Meeting Minutes from November 25, 2019

Jose advised the Board he was distributing revised Minutes at the meeting. There was a typing error on the Minutes that reflected “here” instead of “yes”. He corrected the Minutes and provided the Board with the revised Minutes prior to their approval.

Karin Lease Motioned to approve the items on the consent calendar and Devin Drew seconded.

Board President, Dave Clemmer, Y; Board Vice President, Devin Drew, Y; Matt Johnson, A; Board Secretary, Karin Lease, Y; David Upchurch, A.

6. ACTION ITEMS

- A. Swearing in of new Directors

Motion to approve swearing in of new Directors

Mr. Dave Clemmer was sworn in as Board President by Board Vice President, Devin Drew.

Ms. Karin Lease was sworn in by Board President, David Clemmer.

Lastly, Matt Johnson was scheduled to be sworn in today as well, but was absent. He will be sworn in at the next regularly scheduled Board meeting.

Board President, Dave Clemmer, Y; Board Vice President, Devin Drew, Y; Matt Johnson, A; Board Secretary, Karin Lease, Y; David Upchurch, A.

7. DISCUSSION ITEMS

- A. Status of the Occidental Wastewater Transport and Treatment Project

Jose discussed with the Board the various written complaints received regarding Occidental Wastewater Transport & Treatment project from residents living at Blue Spruce Mobile Home Park objecting. We are currently responding to questions and comments received. We already have already sent a few responses addressing some of their complaints and concerns.

B. Status of the website update project.

Linda advised the Board she is working with Brenda at Beehive Design. She received a five page listing of things that are needed to finalize the website project from Brenda. She will continue to work with Brenda and Jose to obtain the necessary items to keep the project moving and will update the Board at the next meeting.

C. Status of the Newsletter

Jose advised he is developing a two-page, two-sided document and with an article about seeking new Board members in addition to creating a recruitment letter. He is estimating he will be able to produce the newsletter mid-January.

8. GENERAL MANAGER'S REPORT TO THE BOARD

A. Treatment Plant Operations Update

- Operations Report

Jose advised the Board the Capstone was down 201 days in the calendar year 2019. Jose requested a reduction in our charges. As of today, he has not received a response from Cal Micro Turbine. Jose is going to write a letter to the President of the company advising of his request and making them aware many times the problems were due to misdiagnosis of the problem due to their untrained staff.

- Overtime report

The Overtime report was reviewed and there were no comments.

B. Construction Update

- Report on Post Meeting Action Items

None

- Meetings, Correspondence & Outreach

None

9. SUGGESTED ITEMS FOR FUTURE AGENDA

A. Pending items/old business

None

B. Future items/new business

None

CLOSED SESSION

10. CONFERENCE WITH LABOR NEGOTIATORS

(Pursuant to Government Code Section 54957.6) Agency designated representative: District General Manager Employee organization: International Order of Operating Engineers, Local 39


The Closed Session was postponed until the next meeting

11. REPORT OUT OF CLOSED SESSION 9:00 PM

Direction given to begin direct negotiations with Local 39 representatives

David Upchurch Motioned and Karin Lease seconded to adjourn the meeting in memory of Adrena Oghidanian Clemmer, Dave Clemmer's mother that recently passed away.

ADJOURNMENT 9:05 PM



Minutes Approved

01/21/2020
Date