



**REGULAR MEETING MINUTES**  
**Graton Community Services District (GCSD)**  
**Meeting of the GCSD Board of Directors**  
**Monday, November 18, 2019 at 6:00 PM**  
**Graton Day Labor Center, 2981 Bowen St. Graton, CA**

**1. CALL TO ORDER 6:13PM**

**2. ROLL CALL - Determination of a Quorum**

Board President, Dave Clemmer,   A  ; Devin Drew,   A  ; Board Vice President, Matt Johnson,   H  ; Board Secretary, Karin Lease,   H  ; David Upchurch,   H  .

**3. APPROVE ORDER OF THE AGENDA**

Matt Johnson Motioned to approve the order of the agenda David Upchurch seconded.

Board President, Dave Clemmer,   A  ; Devin Drew,   A  ; Board Vice President, Matt Johnson,   H  ; Board Secretary, Karin Lease,   H  ; David Upchurch,   H  .

**4. PUBLIC COMMENT**

*Members of the public are invited to address the Board on those items which fall under the authority of the Board. For those wishing to address the Board on any Agenda or non-agendized item, please complete a Speaker Card located at the entrance to the and submit it to the Board President. Please be sure to indicate the Agenda Item # you wish to address or the topic of your public comment. Comments will be limited to three minutes per speaker. Speakers should understand that except in very limited situations, State law precludes the Board from taking action on or engaging in extended deliberations concerning items of business which are not on the Agenda. GOVERNMENT CODE 54954.2. (2) No action or discussion shall be undertaken on any item not appearing on the posted agenda, except that members of a legislative body or its staff may briefly respond to statements made or questions posed by persons exercising their public testimony rights under Section 54954.3. In addition, on their own initiative or in response to questions posed by the public, a member of a legislative body or its staff may ask a question for clarification, make a brief announcement, or make a brief report on his or her own activities. Furthermore, a member of a legislative body, or the body itself, subject to rules or procedures of the legislative body, may provide a reference to staff or other resources for factual information, request staff to report back to the body at a subsequent meeting concerning any matter, or take action to direct staff to place a matter of business on a future agenda.*

DISABLED ACCOMMODATION: If you have a disability which requires an accommodation, an alternative format or requires another person to assist you while attending this meeting, please contact staff at the Graton Community Services District office at (707) 823-1542 as soon as possible (no later than 10 days before the scheduled meeting) to ensure that arrangements for accommodation may be provided.

## 5. **CONSENT CALENDAR**

- A. Confirm Expenditures and Revenue (Transactions) List for October 2019
- B. Review and confirm October Operations and Construction Financial Summaries
- C. Review and approval of Regular Meeting Minutes from September 16, 2019

Karin Lease Motioned to approve the items on the consent calendar and David Upchurch seconded.

Board President, Dave Clemmer,   A  ; Devin Drew,   A  ; Board Vice President, Matt Johnson,   H  ; Board Secretary, Karin Lease,   H  ; David Upchurch,   H  .

## 6. **ACTION ITEMS**

- A. **Agreement with Forestville Water District to provide mutual aid**

**Karin Lease Motioned to approve the Mutual Aid Agreement and David Upchurch seconded**

Board President, Dave Clemmer,   A  ; Devin Drew,   A  ; Board Vice President, Matt Johnson,   H  ; Board Secretary, Karin Lease,   H  ; David Upchurch,   H  .

- B. Resolution 191118 to approve professional services agreement with GHD INC. for preparation of a groundwater monitoring workplan and related tasks.

**Matt Johnson Motioned to approve Resolution 191118 and Karin Lease seconded**

Board President, Dave Clemmer,   A  ; Devin Drew,   A  ; Board Vice President, Matt Johnson,   H  ; Board Secretary, Karin Lease,   H  ; David Upchurch,   H  .

## 7. **DISCUSSION ITEMS**

- A. Status of the website update project.

Jose advised the Board he is working with Brenda and will update the Board at the next meeting.

- B. Status of the Newsletter

The newsletter is in progress and the Board will be updated at the next meeting with the status.

### C. Status of the Occidental Wastewater transport project

Jose discussed the current status of the Occidental Wastewater project in great detail with the Board and answered many questions. The Initial Study and Draft Mitigated Negative Declaration (IS/MND) was circulated for public comment on November 6, 2019. The 30-day public review period will be from November 6 to December 5, 2019.

In response to the IS/MND approximately 21 residents from the Blue Spruce Mobilehome Lodge attended the Board meeting to express their opposition to the proposed project to be located at the Bridgeway Gas Station property. The general comments/concerns included noise, traffic, spillage, odors, particulates (?), and reduced property values. At the end of the public review period, staff will prepare written responses to their comments and those of other individuals or agencies.

### D. Status of filling vacant Board Officers

The names of Matt Johnson and Karin Lease were submitted to Sonoma County for consideration for reappointment to fill director vacancies. The County stated once we notified them who was being appointed, no further action was necessary other than administering the oath of office to them and to Dave Clemmer who was re-elected to his position.

## 8. GENERAL MANAGER'S REPORT TO THE BOARD

### A. Treatment Plant Operations Update

- Operations Report

The Operations report was reviewed and there were no comments.

- Overtime report

The Overtime report was reviewed and there were no comments.

### B. Construction Update

- Report on Post Meeting Action Items

None

- Meetings, Correspondence & Outreach

None

## 9. SUGGESTED ITEMS FOR FUTURE AGENDA

A. Pending items/old business

None

B. Future items/new business

None

**CLOSED SESSION**

**10. CONFERENCE WITH LABOR NEGOTIATORS**

(Pursuant to Government Code Section 54957.6) Agency designated representative: District General Manager Employee organization: International Order of Operating Engineers, Local 39

The Closed Session was postponed until the next meeting

**11. REPORT OUT OF CLOSED SESSION**

David Upchurch Motioned and Karin Lease seconded to adjourn the meeting in memory of Adrena Oghidanian Clemmer, Dave Clemmer's mother that recently passed away.

**ADJOURNMENT 8:34 PM**



Minutes Approved

12/16/2019

Date