



**REGULAR MEETING MINUTES
Graton Community Services District (GCSD)
Meeting of the GCSD Board of Directors
Monday, July 15, 2019 at 6:00 PM
Graton Day Labor Center, 2981 Bowen St. Graton, CA**

1. CALL TO ORDER 6:08PM

2. ROLL CALL - Determination of a Quorum

Board President, Dave Clemmer, H; Devin Drew, H; Board Vice President, Matt Johnson, H; Board Secretary, Karin Lease, A; David Upchurch, H.

3. APPROVE ORDER OF THE AGENDA

Devin Drew Motioned to approve the order of the agenda Matt Johnson seconded.

Board President, Dave Clemmer, Y; Devin Drew, Y; Board Vice President, Matt Johnson, Y; Board Secretary, Karin Lease, A; David Upchurch, Y.

4. PUBLIC COMMENT

Members of the public are invited to address the Board on those items which fall under the authority of the Board. For those wishing to address the Board on any Agenda or non-agendized item, please complete a Speaker Card located at the entrance to the and submit it to the Board President. Please be sure to indicate the Agenda Item # you wish to address or the topic of your public comment. Comments will be limited to three minutes per speaker. Speakers should understand that except in very limited situations, State law precludes the Board from taking action on or engaging in extended deliberations concerning items of business which are not on the Agenda. GOVERNMENT CODE 54954.2. (2) No action or discussion shall be undertaken on any item not appearing on the posted agenda, except that members of a legislative body or its staff may briefly respond to statements made or questions posed by persons exercising their public testimony rights under Section 54954.3. In addition, on their own initiative or in response to questions posed by the public, a member of a legislative body or its staff may ask a question for clarification, make a brief announcement, or make a brief report on his or her own activities. Furthermore, a member of a legislative body, or the body itself, subject to rules or procedures of the legislative body, may provide a reference to staff or other resources for factual information, request staff to report back to the body at a subsequent meeting concerning any matter, or take action to direct staff to place a matter of business on a future agenda.

DISABLED ACCOMMODATION: If you have a disability which requires an accommodation, an alternative format or requires another person to assist you while attending this meeting, please contact staff at the Graton Community Services District office at (707) 823-1542 as soon as possible (no later than 10 days before the scheduled meeting) to ensure that arrangements for accommodation may be provided.

5. CONSENT CALENDAR

All items listed on the consent calendar are considered to be routine and non-controversial by staff. However, if discussion is required, the item(s) will be removed from the consent agenda and will be discussed after the consent agenda is approved.

- A. Confirm Expenditures and Revenue (Transactions) List for June 2019
- B. Review June 2019 Operations and Construction Financial Summaries
- C. Review and approval of the Regular Meeting Minutes from June 17, 2019
- D. Review and approval of Special Meeting Minutes from June 24, 2019
- E. Review and approval of Ad Hoc Meeting Minutes from June 4, 2019

Dave Upchurch Motioned to approve the items on the consent calendar and Devin Drew seconded.

Board President, Dave Clemmer, Y; Devin Drew, Y; Board Vice President, Matt Johnson, Y; Board Secretary, Karin Lease, A; David Upchurch, Y.

6. ACTION ITEMS

- A. Resolution 190715A ordering an election to be held and requesting consolidation with the November 5, 2019 election.

Matt Johnson Motioned to approve Resolution 190715A and Dave Upchurch seconded.

Board President, Dave Clemmer, Y; Board Vice President, Devin Drew, Y; Board Secretary, Karin Lease, A; Matt Johnson, Y; David Upchurch, Y.

- B. Review and adopt resolution 190715B approving the election for members of the board of directors to be held on the same day as the statewide general election, pursuant to Elections Code Section 10404. Motion to adopt Resolution 190715B.

Devin Drew Motioned to approve Resolution 190715B. and Dave Upchurch seconded.

Board President, Dave Clemmer, Y; Board Vice President, Devin Drew, Y; Board Secretary, Karin Lease, A; Matt Johnson, Y; David Upchurch, Y.

C. DISCUSSION ITEMS

a. Status of the website update project.

Jose has been speaking with Brenda regarding the website project. She stated she is awaiting revised narrative. Jose will revise various items and prepare for posting to the website.

b. Status of the Newsletter

Jose advised the Board he will try to get a newsletter out by August 1st. He also mentioned he would contact Jennifer Butler at the Gazette to advise of the open Board positions.

c. Status of the SCWA and preliminary engineering for the Occidental Wastewater transport project

SCWA timeline was just handed to the Board and it appears they gave a great graph on Occidental water takeover. Dave suggested to the Board members to take the time and review it and advise if they have any recommended changes by the next meeting.

GENERAL MANAGER'S REPORT TO THE BOARD

d. Treatment Plant Operations Update

i. Operations report

ii. Overtime report

Jose advised the Board we have pipes that are cracking and leaks. The Board requested information on how they are being repaired. Jose will provide additional detailed information at the next Board meeting.

e. Construction Update

i. Status of SWR SRF Funding Program Application.

No updated information to provide at this time.

f. Report on the Post Meeting Action Items

No post meeting action items

g. Meetings, Correspondence and Outreach

Dave Clemmer requested information regarding monthly/quarterly reports and year to date revenue and expenditure balances to date, based on original and adjusted budget is higher than budgeted for. Dave also asked several questions about items that are listed over budget. Jose thoroughly explained the causes for the difference and answered all of the Board's questions to their satisfaction.

D. SUGGESTED ITEMS FOR FUTURE AGENDA

a. Pending items/old business

None

b. Future items/new business

Dave Clemmer mentioned there are items that are discussed and not completed. He suggests we set time lines and discuss several projects that have become dormant. He stated he would like to set up a Special Meeting to discuss open items that have not been completed.

Entered into Closed Session 7:39 PM

CLOSED SESSION

E. CONFERENCE WITH LABOR NEGOTIATORS

(Pursuant to Government Code Section 54957.6) Agency designated representative: District General Manager Employee organization: International Order of Operating Engineers, Local 39

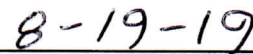
REPORT OUT OF CLOSED SESSION Direction given, Action taken

RETURN TO OPEN SESSION 8:45 PM

ADJOURNMENT 8:48 PM



Minutes Approved



Date