



REGULAR MEETING MINUTES
Graton Community Services District (GCS D)
Meeting of the GCS D Board of Directors
Monday, April 15, 2019 at 6:00 PM
Graton Day Labor Center, 2981 Bowen St. Graton, CA

1. CALL TO ORDER 6:11PM

2. ROLL CALL - Determination of a Quorum

Board President, Dave Clemmer, H; Devin Drew, H; Board Vice President, Matt Johnson, A; Board Secretary, Karin Lease, H; David Upchurch, A.

3. APPROVE ORDER OF THE AGENDA

Motion to approve the order of the agenda.

Board President, Dave Clemmer, Y; Devin Drew, Y; Board Vice President, Matt Johnson, A; Board Secretary, Karin Lease, Y; David Upchurch, A.

4. PUBLIC COMMENT

Members of the public are invited to address the Board on those items which fall under the authority of the Board. For those wishing to address the Board on any Agenda or non-agendized item, please complete a Speaker Card located at the entrance to the and submit it to the Board President. Please be sure to indicate the Agenda Item # you wish to address or the topic of your public comment. Comments will be limited to three minutes per speaker. Speakers should understand that except in very limited situations, State law precludes the Board from taking action on or engaging in extended deliberations concerning items of business which are not on the Agenda. GOVERNMENT CODE 54954.2. (2) No action or discussion shall be undertaken on any item not appearing on the posted agenda, except that members of a legislative body or its staff may briefly respond to statements made or questions posed by persons exercising their public testimony rights under Section 54954.3. In addition, on their own initiative or in response to questions posed by the public, a member of a legislative body or its staff may ask a question for clarification, make a brief announcement, or make a brief report on his or her own activities. Furthermore, a member of a legislative body, or the body itself, subject to rules or procedures of the legislative body, may provide a reference to staff or other resources for factual information, request staff to report back to the body at a subsequent meeting concerning any matter, or take action to direct staff to place a matter of business on a future agenda.

DISABLED ACCOMMODATION: If you have a disability which requires an accommodation, an alternative format or requires another person to assist you while attending this meeting, please contact staff at the Graton Community Services District office at (707) 823-1542 as soon as possible (no later than 10 days before the scheduled meeting) to ensure that arrangements for accommodation may be provided.

Shane Mortensen from Stationary Engineers Local 39 stated three years ago contract negotiations were started and remain open. He stated employees of Graton Community Services District wish to move forward with the contract.

Mr. Mortensen was advised his next step would be to contact David Clemmer or Jose Ortiz to set up a meeting and start a dialog.

5. **CONSENT CALENDAR**

All items listed on the consent calendar are considered to be routine and non-controversial by staff. However, if discussion is required, the item(s) will be removed from the consent agenda and will be discussed after the consent agenda is approved.

- A. Confirm Expenditures and Revenue (Transactions) List for March 2019
- B. Review March 2019 Operations and Construction Financial Summaries
- C. Review and approval of the Regular Meeting Minutes from March 18, 2019

Devin Drew Motioned to approve the items on the consent calendar, Dave Clemmer seconded.

Board President, Dave Clemmer, Y; Devin Drew, Y; Board Vice President, Matt Johnson, A; Board Secretary, Karin Lease, Y; David Upchurch, A.

6. **ACTION ITEMS**

- A. Review and adopt Resolution 190415A to enter into an Option and Easement Purchase Agreement with Farhad Mashhour

Dave Clemmer has not received signed agreement. Dave should have signed agreement by tomorrow. Once Dave receives the agreement he will sign and send to Jose and Jose will forward to legal counsel and then Sonoma County Water Agency.

Devin Drew motioned to adopt Resolution 190415A, Karin Lease seconded

Board President, Dave Clemmer, Y; Devin Drew, Y; Board Vice President, Matt Johnson, A; Board Secretary, Karin Lease, Y; David Upchurch, A.

- B. Review and adopt Resolution 190415B to enter into and Amended and Restated Agreement with GHD, Inc. for OCSD Wastewater Transport Project

After Board discussion, Resolution 190415B has been tabled for a meeting at a future date.

7. DISCUSSION ITEMS

- A. Status of the website update project.

Jose is working with the Board to get their Bios completed.

Jose also advised we are working on renaming files to the new format so they can begin uploading them to the website.

- B. Status of the Newsletter – Article on illegal sewer connections

Jose is working with John Gibson. He expects to have the newspaper completed by end of April.

8. GENERAL MANAGER'S REPORT TO THE BOARD

- A. Treatment Plant Operations Update

Jose discussed the Track loader rental charge for the Graton pick-up truck that was stuck in the mud. Graton vehicles will no longer be parked in that area.

- Operations report

The motherboard arrived missing capacitors which was an error. They ordered the wrong part number. Capstone has been down for three months. The motherboard has blown three times this year.

- B. Construction Update

- Status of SWR SRF Funding Program Application

Jose advised the Board they asked for more detail of what 50% design meant. We are currently waiting for supervisor's approval and have advised us they have all the required information they need from us.

- C. Report on the Post Meeting Action Items

No Post Meeting Action Items

D. Meetings, Correspondence and Outreach

None

9. **SUGGESTED ITEMS FOR FUTURE AGENDA**

A. Pending items/old business

Policy manual updating – Special Meeting was scheduled for April 25, 2019

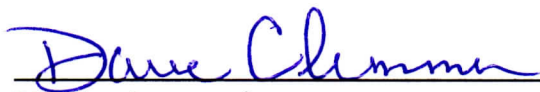
B. Future items:/new business

The Board stated based on recent reports of Round Up weed killer they would like employees to stop using it immediately. They would like a report on how much Round Up we have left.

Jose advised the Board he would like to have an Employee Appreciation luncheon. He is thinking of possibly having it catered or scheduling something at Wildwood or another local restaurant.

Dave Clemmer motioned to adjourn meeting, Karin Lease seconded.

ADJOURNMENT **7:28 pm**



Minutes Approved

5-20-19
Date