



REGULAR MEETING MINUTES
Graton Community Services District (GCS D)
Meeting of the GCS D Board of Directors
Monday, March 18, 2019 at 6:00 PM
Graton Day Labor Center, 2981 Bowen St. Graton, CA

1. CALL TO ORDER 6:09PM

2. ROLL CALL - Determination of a Quorum

Board President, Dave Clemmer, H ; Devin Drew, H ; Board Vice President, Matt Johnson, H ; Board Secretary, Karin Lease, H ; David Upchurch, A .

3. APPROVE ORDER OF THE AGENDA

Motion to approve the order of the agenda.

Board President, Dave Clemmer, Y ; Devin Drew, Y ; Board Vice President, Matt Johnson, H ; Board Secretary, Karin Lease, Y ; David Upchurch, A .

4. PUBLIC COMMENT

Members of the public are invited to address the Board on those items which fall under the authority of the Board. For those wishing to address the Board on any Agenda or non-agendized item, please complete a Speaker Card located at the entrance to the and submit it to the Board President. Please be sure to indicate the Agenda Item # you wish to address or the topic of your public comment. Comments will be limited to three minutes per speaker. Speakers should understand that except in very limited situations, State law precludes the Board from taking action on or engaging in extended deliberations concerning items of business which are not on the Agenda. GOVERNMENT CODE 54954.2. (2) No action or discussion shall be undertaken on any item not appearing on the posted agenda, except that members of a legislative body or its staff may briefly respond to statements made or questions posed by persons exercising their public testimony rights under Section 54954.3. In addition, on their own initiative or in response to questions posed by the public, a member of a legislative body or its staff may ask a question for clarification, make a brief announcement, or make a brief report on his or her own activities. Furthermore, a member of a legislative body, or the body itself, subject to rules or procedures of the legislative body, may provide a reference to staff or other resources for factual information, request staff to report back to the body at a subsequent meeting concerning any matter, or take action to direct staff to place a matter of business on a future agenda.

DISABLED ACCOMMODATION: If you have a disability which requires an accommodation, an alternative format or requires another person to assist you while attending this meeting, please contact staff at the Graton Community Services District office at (707) 823-1542 as soon as possible (no later than 10 days before the scheduled meeting) to ensure that arrangements for accommodation may be provided.

5. CONSENT CALENDAR

All items listed on the consent calendar are considered to be routine and non-controversial by staff. However, if discussion is required, the item(s) will be removed from the consent agenda and will be discussed after the consent agenda is approved.

- A. Confirm Expenditures and Revenue (Transactions) List for February 2019
- B. Review February 2019 Operations and Construction Financial Summaries
- C. Review and approval of the Regular Meeting Minutes from February 19, 2019
- D. Review and approve of AD Hoc Committee Meeting minutes from January 24, 2019
- E. Review and approval of Special Meeting Minutes from March 12, 2019

Matt Johnson Motioned to approve the items on the consent calendar, Devin Drew seconded.

Board President, Dave Clemmer, Y; Devin Drew, Y; Board Vice President, Matt Johnson, Y; Board Secretary, Karin Lease, Y; David Upchurch, A.

6. ACTION ITEMS

No Action Items

7. DISCUSSION ITEMS

- A. Status of the website update project.

Jose spoke with Brenda Phillips regarding the status of the website. She advised the narrative she needs each of the Board members to complete individual Bios for the new website.

Jose also advised Brenda we would like to have minutes uploaded and additional information added so we can finalize the website.

- B. Status of the Newsletter – Article on illegal sewer connections

Karin said she had not completed the newsletter. Jose suggested he could work with the Operators and create a basic outline. Karin will work with the operators to complete the

newsletter. Karin also asked if we should produce the newsletter in Spanish. The Board suggested we consider the idea at a later date.

8. GENERAL MANAGER'S REPORT TO THE BOARD

A. Treatment Plant Operations Update

Jose reported one circuit board blew at the plant due to a recent power surge. The item was replaced and the operator ran diagnostic check and noticed another item needed to be replaced. Replacement of the item has been scheduled and work will be completed shortly.

- Operations report

Jose reported still utilizing current chemicals and a new chemical order has not yet been placed. Once chemicals are used, the chemical results will be run, compared and complete. He will report the findings at the next Board meeting.

B. Construction Update

- ADA Bathroom Project

No changes to report at this time, Jose will update the Board at the next meeting.

- Status of SWR SRF Funding Program Application

Jose advised the Board we are very close to being approved. He will update the Board of the status at our next meeting.

C. Report on the Post Meeting Action Items

No Post Meeting Action Items

D. Meetings, Correspondence and Outreach

None

9. SUGGESTED ITEMS FOR FUTURE AGENDA

A. Pending items/old business

No Pending or Old Business

B. Future items:/new business

Jose to check on vehicles reported stuck in a flood area to see if any belong to Graton. He will check and update the Board at their next meeting.

CLOSED SESSION **7:16 pm**

10. CONFERENCE WITH LABOR NEGOTIATORS (Pursuant to Government Code Section 54957.6)

Agency designated representative: District General Manager Employee organization:
International Order of Operating Engineers, Local 39

RETURN TO OPEN SESSION **8:49 pm**

Direction given/Action taken

REPORT OUT OF CLOSED SESSION

Devin Drew motioned to adjourn, David Clemmer seconded.

ADJOURNMENT **8:50 pm**



Minutes Approved

4-15-19

Date