



**REGULAR MEETING MINUTES**  
**Graton Community Services District (GCSD)**  
**Meeting of the GCSD Board of Directors**  
**Tuesday, February 18, 2020 at 6:00 PM**  
**Graton Day Labor Center, 2981 Bowen St. Graton, CA**

**1. CALL TO ORDER 6:00PM**

**2. ROLL CALL** - Determination of a Quorum

Board President, Dave Clemmer, H; Board Vice President, Devin Drew, H; Matt Johnson, H; Board Secretary, Karin Lease, A; David Upchurch, H.

**3. APPROVE ORDER OF THE AGENDA**

David Upchurch Motioned to approve the order of the agenda Karin Lease seconded.

Board President, Dave Clemmer, Y; Board Vice President, Devin Drew, Y; Matt Johnson, Y; Board Secretary, Karin Lease, A; David Upchurch, Y.

**4. CLOSED SESSION ITEMS**

**A. CONFERENCE WITH LEGAL COUNSEL - ANTICIPATED LITIGATION**

Initiation of litigation pursuant to paragraph (4) of subdivision (d) of Section 54956.9:  
One potential case

Direction given, no action taken

**B. CONFERENCE WITH LEGAL COUNSEL: EXISTING LITIGATION**

Existing litigation pursuant to paragraph (1) of subdivision (d) of Section 54956.9  
Name of case: Claimant – Lescure Engineers

Direction given, action taken

**5. 6:47 REPORT OUT OF CLOSED SESSION**

**6. PUBLIC COMMENT**

*Members of the public are invited to address the Board on those items which fall under the authority of the Board. For those wishing to address the Board on any Agenda or non-agendized item, please complete a Speaker Card located at the entrance to the and submit it to the Board President. Please be sure to indicate the Agenda Item # you wish to address or the topic of your public comment. Comments will be limited to three minutes per speaker. Speakers should understand that except in very limited situations, State law precludes the Board from taking action on or engaging in extended deliberations concerning items of business which are not on the Agenda. GOVERNMENT CODE 54954.2. (2) No action or discussion shall be undertaken on any item not appearing on the posted agenda, except that members of a legislative body or its staff may briefly respond to statements made or questions posed by persons exercising their public testimony rights under Section 54954.3. In addition, on their own initiative or in response to questions posed by the public, a member of a legislative body or its staff may ask a question for clarification, make a brief announcement, or make a brief report on his or her own activities. Furthermore, a member of a legislative body, or the body itself, subject to rules or procedures of the legislative body, may provide a reference to staff or other resources for factual information, request staff to report back to the body at a subsequent meeting concerning any matter, or take action to direct staff to place a matter of business on a future agenda.*

## **7. CONSENT CALENDAR**

- A. Confirm Expenditures and Revenue (Transactions) List for January 2020
- B. Review and confirm January 2020 Operations and Construction Financial Summaries
- C. Review and approval of Regular Meeting Minutes from January 21, 2020

Devin Drew Motioned to approve the items on the consent calendar and Dave Upchurch seconded.

Board President, Dave Clemmer, Y; Board Vice President, Devin Drew, Y; Matt Johnson, Y; Board Secretary, Karin Lease, A; David Upchurch, Y.

## **8. ACTION ITEMS**

- A. Resolution to adopt approving amendment no. 1 to professional services contract to Jose L. Ortiz Consulting.

Devin Drew Motioned and Dave Upchurch seconded to approve amendment no. 1 to professional services contract with Jose L. Ortiz Consulting

Board President, Dave Clemmer, Y; Board Vice President, Devin Drew, Y; Matt Johnson, Y; Board Secretary, Karin Lease, A; David Upchurch, Y.

## **9. DISCUSSION ITEMS**

- A. Update on Status of Responses to Public Comments regarding the draft initial Study/Mitigated Negative Declaration for the Occidental Wastewater Transport Project.

Lots of comments and questions. Jose distributed the responses to their questions and advised that the project consultant assisted with preparing the responses.

B. Update on Occidental Wastewater Transport Project and potential site alternatives

The Board decided to table the discussion on the Occidental Wastewater Transport Project and potential site alternatives until the next Regular Board meeting on March 16, 2020. Staff and the project consultant will develop preliminary findings for discussion.

C. Status of the website update project

Jose and Linda have been working with Brenda and supplying her additional information to add to the website. Brenda is uploading documentation as she receives it.

D. Status of the Newsletter

Karin is unable to assist with the newsletter and Jose is currently working towards obtaining some history of Graton. He hopes to have it completed by the end of next week. It will include three articles.

E. Current & Future Committees

It was mentioned we need a Budget Committee. Dave Clemmer & Dave Upchurch volunteered to be on this committee and will collect information in April and be discussed in May.

**10. GENERAL MANAGER'S REPORT TO THE BOARD**

A. Treatment Plant Operations Update

- Operations Report
- Overtime report  
The Overtime and Operations reports were reviewed and discussed.

B. Construction Update

- Report on Post Meeting Action Items  
None
- Meetings, Correspondence & Outreach  
None

11. **SUGGESTED ITEMS FOR FUTURE AGENDA**

A. Pending items/old business

None

B. Future items/new business

The Board discussed setting up a Policy Update meeting. It was agreed to set a meeting for March 2, 2020 at 6:00 pm at the Graton Labor Day Center

Dave Upchurch Motioned that we adjourn the meeting, Devin Drew seconded.

**ADJOURNMENT 8:17 PM**



Minutes Approved

04/30/2020

Date