

**Forestville Water District-
Graton Community Services District
Standing Committee Meeting
October 25, 2018
MINUTES**

Call to Order

5:02 p.m. at Forestville Water District offices

Roll Call

Richard Benyo, Forestville
David Clemmer, Graton
Matt Johnson, Graton
Tony Lopes, Forestville GM
Jose Ortiz, Graton GM
Don Reha, Forestville

Approval of Agenda

Motion to approve by Don, 2nd by Matt.

Statement of Abstention

None

Public Comment

None

ACTION ITEMS:

Review and Approval of July 26, 2018 Minutes

Two minor corrections were suggested. Don noted that “FSD” should actually be “FWD” and Rich noted that “Dawn” should be “Don.” Don made a motion to approve with corrections, Rich 2nd, approved.

Review/Discussion of the Agreement for Utilization of the Intertie Pipeline

Rich inquired about the status of the permits for operating both districts, which were under review this year, in that in previous discussions about the intertie pipeline agreement it was inferred that as a new agreement was drawn up, the conditions of the permits might have to be considered in the legal particulars. Was assured that the permits were on track but that they would not be necessary for formulation of a new agreement. Jose provided a brief history of the intertie pipeline in order to get Tony and some of the other members of the committee up to speed. The SCWA constructed the Forestville portion in 1999; Graton’s portion was constructed in 2004. The old agreement is somewhat out of date, so we need to formulate a new agreement based upon the wording of the old one. The pipeline is still very viable, and discussion followed on the best uses for the pipeline that would benefit both districts.

Discuss Lateral Inspection Ordinance

Reviewed Graton's ordinance for requiring lateral inspection as part of the sale of a house. Question of how we can enforce it? We need to somehow make it a part of the process of buying a house, which, according to Jose, we cannot at this time require, but we can increase the chances of it by making the realtors aware of the existence of the ordinance, and perhaps they can increasingly enforce it. The ordinance must be written in a way to put the onus on the home owner. The video inspection would be done by a third party specializing in such inspections. The buyer should be made aware by the realtor that such an inspection is beneficial to the buyer. It is not in the realtor's best interest to hide information such as a lateral's current condition. In Sonoma County, we can suggest it, but at this time there is no way to require such an inspection. Question as to whether there is a legal way to shut off their service if such an inspection is not made. Needs more research from legal. Keep on agenda.

Discuss GCSD Policy Manual

Both entities are still working on policy manuals. Don reported that he stopped on the FWD manual because he needed to concentrate on personnel shifts at the district. Dave suggested we share our manuals with each other when they are finished. Broad agreement. Don suggested we share each other manuals before they go before the respective boards for approval in order to have them as complete as possible. He estimates we've got another 6 months to go before the FWD edition is ready. Potential to incorporate employee handbook. Tony reported that he is currently working on coming up with a fair holiday(s) plan that will fit smoothly with the FWD's current 4 10-hour day weeks.

Amend Mutual Aid Agreement

Jose has inquired legally and technically about necessary certification and contracts for FWC to use Graton operators. Does Graton need any special licenses to do it? The work would have to be done as an outside contractor, with IRS 1099 forms applying. The current mutual aid contract is for emergencies only. Need to get input from county if we can do it as a planned mutual aid and not as an emergency. It was agreed that we would need a list of tasks outside operators would be expected to do. Waiting for answers from state board.

Discuss Items for Consideration at Next Meeting

Agreed by all that our current agenda is plenty full and that some of the resolutions are very important to both agencies and the committee should continue pursuing answers to the areas now under consideration.

Set Time and Date for Next Meeting

It was agreed to hold the next meeting at 5:00 p.m. on January 24, 2019 at the Graton plant.

Adjournment

Don made a motion to adjourn at 6:31 p.m., 2nd by Matt, unanimous.

Respectfully submitted,

Rich Benyo