



REGULAR MEETING AGENDA

Graton Community Services District (GCS D)

Meeting of the GCS D Board of Directors

Monday, September 21, 2020 at 6:00 PM

Various Locations- Teleconference Meeting Pursuant to Executive Order N-29-20

Notice of Teleconferenced Meeting

Pursuant to the Governor's Executive Order N-29-20 (dated March 17, 2020), members of the Board of Directors may participate via teleconference. Teleconference locations are not open to the public pursuant to California Governor Executive Order N-29-20. For this meeting, there will be no physical location from which members of the public may observe/comment.

Board Members Teleconferencing: Dave Clemmer, Matt Johnson, Karin Lease, David Upchurch and Jennifer Butler. **Members of the Public may participate and provide public comments to teleconference meetings as follows:**

1. If you wish to submit a public comment on agenda items in advance of the meeting, please send to joseortiz.gcsd@gmail.com. Emails received prior to the meeting will be included in the public record. The Board President will read public comments at the Board meeting, not to exceed three minutes (approximately 300 words).
2. If you wish to submit a public comment during the meeting, please use the following information: Join URL: <https://us02web.zoom.us/j/83478252093> or dial by your location United States
Meeting ID: 834 7825 2093
Join from a PC, Mac, iPad, iPhone or Android device:

In the event of a Zoom Bombing, the Zoom meeting will be terminated and a new meeting, login credentials below, will be used to continue the District's business. The log-in credentials will not be made public and only written comments will be allowed for the remainder of the meeting.

Public testimony will be taken at the direction of the Board President and members of the public may only comment during times allotted for public comments. If you wish to request a disability-related modification or accommodation, please contact the District by email at lindamartinez.gcsd@gmail.com.

1. **CALL TO ORDER** _____
2. **ROLL CALL** - Determination of a Quorum

Board President, Dave Clemmer, _____; Board Vice President, Matt Johnson _____
Board Secretary, Karin Lease, _____; David Upchurch, _____; Jennifer Butler _____

3. APPROVE ORDER OF THE AGENDA

Motion to approve the order of the agenda.

Board President, Dave Clemmer, ___; Board Vice President Matt Johnson, ____; Board Secretary, Karin Lease, ___; David Upchurch, ___; Jennifer Butler_____

4. PUBLIC COMMENT

Members of the public are invited to address the Board on those items which fall under the authority of the Board. The Public Comment section is intended to provide an opportunity for members of the public to address the Board on items that are not on the Agenda. For items that are on the Agenda, speakers are encouraged to provide comments at the time the item is taken up by the Board. For those wishing to address the Board on any Agenda or non-agendized item, please complete a Speaker Card located at the entrance to the and submit it to the Board President. Please be sure to indicate the Agenda Item # you wish to address or the topic of your public comment. Comments will be limited to three minutes per speaker. Speakers should understand that except in very limited situations, State law precludes the Board from taking action on or engaging in extended deliberations concerning items of business which are not on the Agenda. GOVERNMENT CODE 54954.2. (2) No action or discussion shall be undertaken on any item not appearing on the posted agenda, except that members of a legislative body or its staff may briefly respond to statements made or questions posed by persons exercising their public testimony rights under Section 54954.3. In addition, on their own initiative or in response to questions posed by the public, a member of a legislative body or its staff may ask a question for clarification, make a brief announcement, or make a brief report on his or her own activities. Furthermore, a member of a legislative body, or the body itself, subject to rules or procedures of the legislative body, may provide a reference to staff or other resources for factual information, request staff to report back to the body at a subsequent meeting concerning any matter, or take action to direct staff to place a matter of business on a future agenda.

5. CONSENT CALENDAR

All items listed on the consent calendar are considered to be routine and non-controversial by staff. However, if discussion is required, the item(s) will be removed from the consent agenda and will be discussed after the consent agenda is approved.

- A. Confirm Expenditures and Revenue (Transactions) List for August 2020
- B. Review August 2020 Operations & Construction Financial Summaries
- C. Review and approval of Regular Meeting Minutes from August 17, 2020

Motion to approve the items on the consent calendar.

Board President, Dave Clemmer, ___; Board Vice President, Matt Johnson____; Board Secretary, Karin Lease, ___; David Upchurch, ___; Jennifer Butler_____

6. ACTION ITEMS

A. Public Hearing on method of collection of the Direct Charge list – Resolution 200921A.

Motion to approve the method of collection and to adopt Resolution 200921A.

Board President, Dave Clemmer, ___; Board Vice President, Matt Johnson___; Board Secretary, Karin Lease, ___; David Upchurch, ___; Jennifer Butler___

B. Public Hearing on proposed final budget for Fiscal Year 2020-21 – Resolution 200921B.

Motion approve the final budget for FY 2020-21 and to adopt Resolution 200921B.

Board President, Dave Clemmer, ___; Board Vice President, Matt Johnson___; Board Secretary, Karin Lease, ___; David Upchurch, ___; Jennifer Butler___

C. Resolution 200921C to approve the Third Amendment to the Consulting services agreement with GHD INC. for preliminary engineering & CEQA Consulting Services for Occidental /Graton wastewater transportation project.

Motion to approve Resolution 200921C.

Board President, Dave Clemmer, ___; Board Vice President, Matt Johnson___; Board Secretary, Karin Lease, ___; David Upchurch, ___; Jennifer Butler___

7. DISCUSSION ITEMS

- A. Status of the Simon Farmer Small Homes Project
- B. Status of the website update project
- C. Status of the Occidental wastewater transport project
- D. Status of time clock
- E. Time Study (routine tasks)
- F. Plant Security

8. GENERAL MANAGER'S REPORT TO THE BOARD

- A. Treatment Plant Operations Update
 - Operations report
 - Overtime report
- B. Construction Update
 - Report on Post Meeting Action Items

- Meetings, Correspondence & Outreach

9. SUGGESTED ITEMS FOR FUTURE AGENDA

- A. Pending items/old business
- B. Future items/new business

CLOSED SESSION

10. CONFERENCE WITH LABOR NEGOTIATORS

(Pursuant to Government Code Section 54957.6) Agency designated representative: District General Manager; Employee organization: International Order of Operating Engineers, Local 39

ADJOURNMENT _____