



SPECIAL MEETING AGENDA
Graton Community Services District (GCS D)
Meeting of the GCS D Board of Directors
Monday, April 09, 2018 at 6:00 PM
Graton Day Labor Center, 2981 Bowen St. Graton, CA

1. CALL TO ORDER 6:22 PM

2. ROLL CALL - Determination of a Quorum

Board President, Dave Clemmer, Present; Devin Drew, Present; Board Vice President, Matt Johnson, Absent; Board Secretary, Karin Lease, Present: David Upchurch, Present.

3. APPROVE ORDER OF THE AGENDA

Dave Upchurch motioned to approve the order of the agenda. Karin Lease seconded.

Board President, Dave Clemmer, Yes; Devin Drew, Yes; Board Vice President, Matt Johnson, Absent; Board Secretary, Karin Lease, Yes; David Upchurch, Yes.

4. PUBLIC COMMENT

Members of the public are invited to address the Board on those items which fall under the authority of the Board. For those wishing to address the Board on any Agenda or non-agendized item, please complete a Speaker Card located at the entrance to the and submit it to the Board President. Please be sure to indicate the Agenda Item # you wish to address or the topic of your public comment. Comments will be limited to three minutes per speaker. Speakers should understand that except in very limited situations, State law precludes the Board from taking action on or engaging in extended deliberations concerning items of business which are not on the Agenda. GOVERNMENT CODE 54954.2. (2) No action or discussion shall be undertaken on any item not appearing on the posted agenda, except that members of a legislative body or its staff may briefly respond to statements made or questions posed by persons exercising their public testimony rights under Section 54954.3. In addition, on their own initiative or in response to questions posed by the public, a member of a legislative body or its staff may ask a question for clarification, make a brief announcement, or make a brief report on his or her own activities. Furthermore, a member of a legislative body, or the body itself, subject to rules or procedures of the legislative body, may provide a reference to staff or other resources for factual information, request staff to report back to the body at a subsequent meeting concerning any matter, or take action to direct staff to place a matter of business on a future agenda.

5. DISCUSSION ITEM

A. Work/Study Session- Policy manual updates and implementation plan.

1035 Conflict of Interest: The board agrees with this policy.

DISABLED ACCOMMODATION: If you have a disability which requires an accommodation, an alternative format or requires another person to assist you while attending this meeting, please contact staff at the Graton Community Services District office at (707) 823-1542 as soon as possible (no later than 10 days before the scheduled meeting) to ensure that arrangements for accommodation may be provided.

2425 California Public Records Act Response Procedures: Jose Ortiz to insert the cost for duplication.

Old number 2100 Vehicle Costs: Jose will research current practices and report to the Board.

3108 Drug & Alcohol Testing and 3520 Substance Abuse: The Board will review and discuss at another meeting.

3515 Smoke-Free Workplace: The board would like to make adjustments to this policy by prohibiting smoking on all District properties at all times.

Old number 2200 Pre-Employment Physical Examination: Jose Ortiz will research this policy.

3118 Equal Opportunity: The Board approves of this policy.

3136 Separation from District Employment: the Board will review the policy and discuss at another meeting.

ADJOURNMENT 8:05 PM

Minutes Approved

Date