



**REGULAR MEETING AGENDA**  
**Graton Community Services District (GCS D)**  
**Meeting of the GCS D Board of Directors**  
**Monday, October 19th 2015 at 6:00 PM**  
**Graton Day Labor Center**  
**2981 Bowen St. Graton, CA**

**1. Call to Order**

**2. Roll Call - Determination of a Quorum**

Hendrickson\_\_\_\_ DeLil\_\_\_\_ Coleman\_\_\_\_ Clemmer\_\_\_\_ Johnson \_\_\_\_

**3. APPROVE AGENDA**

**4. PUBLIC COMMENT**

*Members of the public are invited to address the Board on those items which fall under the authority of the Board. For those wishing to address the Board on any Agenda or non-agendized item, please complete a Speaker Card located at the entrance to the and submit it to the Board President. Please be sure to indicate the Agenda Item # you wish to address or the topic of your public comment. Comments will be limited to three minutes per speaker. Speakers should understand that except in very limited situations, State law precludes the Board from taking action on or engaging in extended deliberations concerning items of business which are not on the Agenda.*

**5. CONSENT CALENDAR**

*All items listed on the consent calendar are considered to be routine and non-controversial by staff. However, if discussion is required, the item(s) will be removed from the consent agenda and will be discussed after the consent agenda is approved.*

- A.** Confirm Expenditures and Revenue (Transactions) Lists for September 2015
- B.** Review of September 2015 Operations and Construction Financial Summaries
- C.** Review and approval of Regular Meeting Minutes from September 21<sup>st</sup> 2015
- D.** Review and approval of District General Manager's September 2015 Invoice- Lane.

Motion to approve the items on the consent calendar

Hendrickson\_\_\_\_ DeLil\_\_\_\_ Coleman\_\_\_\_ Clemmer\_\_\_\_ Johnson\_\_\_\_

**DISABLED ACCOMMODATION:** If you have a disability which requires an accommodation, an alternative format or requires another person to assist you while attending this meeting, please contact staff at the Graton Community Services District office at (707) 823-1542 as soon as possible (no later than 10 days before the scheduled meeting) to ensure that arrangements for accommodation may be provided.

# GRATON COMMUNITY SERVICES DISTRICT

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## ACTION ITEMS

6. **Discussion and Consideration of Resolution 151019 approving a professional services agreement with GHD, Inc. for bid phase & construction management for effluent pump station project construction oversight**

Hendrickson\_\_\_\_ DeLil\_\_\_\_ Coleman\_\_\_\_ Clemmer\_\_\_\_ Johnson\_\_\_\_

7. **Discussion and consideration of approving an efficiency audit for Graton CSD**

Hendrickson\_\_\_\_ DeLil\_\_\_\_ Coleman\_\_\_\_ Clemmer\_\_\_\_ Johnson\_\_\_\_

## INFORMATIONAL REPORTS

8. **Effluent Pump Station loan discussion**
9. **Discussion of district's connection fee: alternative administrative process**
- Report back: Clemmer
10. **Discussion Capital Improvements Budgeting**
- Report back: Delil, GM, Lane
11. **GENERAL MANAGER'S REPORT**
- A. Treatment Plant Operations Update**
- Operations report
  - OIT report
- B. Construction Update**
- GHD proposal
  - PG&E regulator
  - Funding fair: infrastructure packet
- C. Meetings and Correspondence**
- SRF final project inspection- August 24<sup>th</sup>.
  - Staff meeting
  - Langworthy
  - Union recognition

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## 12. SUGGESTED ITEMS FOR FUTURE AGENDAS

- **Old business/ pending items**
  - **Discussion of Ordinance 101E: to consider changing the limit on new sewer connections- capacity, updated infrastructure analysis needed**
  - **Review vendors periodically**
  - **Budget review**
  - **Capital reserve budget development- ongoing**
  - **Policy manual updates – ongoing**
  - **Collection/ irrigation system upgrades- funding needed**
  
- **New business**
  - **Possible outside service agreement – pending PRMD sign off**

## CLOSED SESSION

### 13. CLOSED SESSION

CONFERENCE WITH LEGAL COUNSEL: EXISTING LITIGATION

(Pursuant to paragraph (1) of subdivision (d) of Section 54956.9)

Name of case: Claimant - Pasteurization Technology Group Inc.

### 14. CLOSED SESSION

PUBLIC EMPLOYEE PERFORMANCE EVALUATION

(Pursuant to Government Code Section 54957)

Title: District General Manager

### 15. REPORT OUT OF CLOSED SESSION

### 16. ADJOURNMENT

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