



MINUTES

Regular Meeting of the GCS D Board of Directors Monday, October 15, 2012 at 6:00 PM, Oak Grove School 8760 Bowers St. Graton, CA 95472

1. **Call to Order 6:04 pm**

2. **Roll Call**

Determination of a Quorum - all Board Members present.

Eagle: **present**. Wiebe: **present** Roehl: **present** Kritz: **present** Mahnke: **present**.

3. **APPROVE AGENDA**

No Agenda changes

4. **PUBLIC COMMENT**

Elizabeth Herron: provided comment on agenda items 5A, 6, & 8. Had a question about the RCAC Loan: the loan costs are approximately \$1,000 per month. Now that the property issues are resolved, district should stop extending this loan.

Greer Upton: (22 yr Graton resident) acknowledged Board's time and efforts. Stated that people are upset about the rates. Also mentioned that the Post office postings are hard to read; Postings should be at eye level.

Hollynn D'lil: Stated that she would like a clear statement of what project upgrade costs will be. Wanted to know how do PG&E costs factor in to the overall project budget? Asked about Bookkeeper's compensation charges and wanted to know why the bookkeeper's rate differs for other local agencies.

Also asked the Board to look carefully at documents provided to them and recommended that the Board delay decisions if there is not ample time to thoroughly review the documents.

Karen Hendrickson: Reminded Board of Meeting at Labor Center (Thursday Oct 18th 2012) to ask about the SRF Loan. Asked that the Board take time to look at materials.

5. **CONSENT CALENDAR**

- A. Review, approval and signature of Regular Board Meeting minutes for July 16, 2012
- B. Review, approval and signature of Regular Board Meeting minutes for August 20, 2012
- C. Review of Operations and Construction Financial Statements
- D. Review and approval of KG Walters Construction Payment Request #002
- E. Review and approval of District Engineer's September, 2012 Invoices

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President Eagle Moved, and it was seconded to approve items 5B-5E on the consent calendar. Vote 5-0.

Vote: Eagle – Yes; Wiebe – Yes; Roehl – Yes; Kritz – Yes; Mahnke – Yes

Board Member Weibe moved, Roehl seconded to approve item 5A on the consent calendar. Vote 3-0 (2 abstentions: Eagle, Mahnke).

Vote: Eagle – **Abstain**; Wiebe – Yes; Roehl – Yes; Kritz – Yes; Mahnke – **Abstain**

NEW BUSINESS/ACTION ITEMS

6. APPROVAL OF RURAL COMMUNITY ASSISTANCE CORPORATION (RCAC) LOAN EXTENSION MODIFICATION AGREEMENT

Discussion regarding item. Eagle moved; Kritz seconded to approve RCAC loan modification agreement. Vote: 5-0.

Eagle – Yes; Wiebe – Yes; Roehl – Yes; Kritz – Yes; Mahnke – Yes

7. DISCUSSION AND CONSIDERATION OF INVOICE FORMATS- LIMITING JARGON IN GCSD COMMUNICATIONS

Roehl initiated discussion and directed staff to minimize the use of jargon (non-commonly understood terms/definitions) in all Graton Community Services District communications. 1) No jargon to be used in invoices 2) GCSD reports and communications should delineate what we are doing and be intelligible to the average person.

INFORMATIONAL REPORTS

8. GENERAL MANAGER'S (GM) REPORT

- A. Construction update- on track, concrete is poured
- B. Operator In Training (OIT) Report five OIT's are currently working for the District: cleaning nursery, water testing/ lab work, etc. (all at no cost to the District).
- C. Sonoma County boundary update, all deed transfers recorded. –one piece not completely resolved; GM spoke with insurance carrier to resolve liability issue with the bike path. Engineer (Pete Lescure) explained easement issue to Board re: south side of wastewater treatment plant. County will write legal description, Eagle directed Engineer to put this in his January calendar.
- D. Forestville Water District report –GM provided Board simple update about Forestville violations, cease and desist order related to membrane filter technology, turbidity issues.
- E. Administrative Civil Liability (ACL) Compliance Project –no update provided.

9. OUTREACH

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A. Fall Newsletter to go out by Thanksgiving

10. BOARD COMMUNICATIONS

- No Board communications.

11. ADJOURNMENT

Meeting adjourned at 7:00 pm.

Approved by Board:

Signed *Jan Teague* Date *11/19/12*