

**GRATON COMMUNITY SERVICES DISTRICT
MINUTES OF REGULAR BOARD MEETING
JULY 16, 2012 6PM TRADITIONAL MEDICINALS
4515 ROSS RD. GRATON**

1. Call to Order @ 6:00pm by John Roehl, Vice President

2. Roll Call; Determination of a Quorum

Wiebe, Roehl, Kritz present, Eagle absent

3. Review and Approve Order of the Agenda

Item #12 moved to #4 position followed by ACTION on closed session #13, moved to #5 position.

4. Closed Session to discuss legal contracts for attorney services including Draft SRF finance agreement; ongoing legal representation. Evaluation of resumes, statements of qualifications and proposals. Employee and Contract issues.

5. Action on Closed session items **ACTION**

Wiebe moves, Kritz 2nd that the board approves the General Manager to enter into a contract up to his delegated authority for general council services. Roehl, Wiebe, Kritz in favor, Eagle absent APPROVED

6. Public Comment

- Karen Hendrickson, concerns that website is not user friendly
- Karen Clemmer, concerns about bookkeeper salary
- David Clemmer, notifies board of interest in a position on the board
- Elizabeth Herron, concerns regarding how district GM, Engineer and Bookkeeper are being paid.

Request for additional time by HolLynn D'Lil for time to address the GCSD Board.

- HolLynn D'Lil, ADA compliance concerns, lack of board oversight, too much authority delegated to GM, GM contract concerns.

7. Consent Calendar

8. Consent Calendar Motion: Wiebe moves, Kritz 2nd that approval of minutes be tabled due to insufficient review. Roehl, Wiebe, Kritz in favor, Eagle absent APPROVED

9. GCSD communications (discussion/ action)

- Website content: posting minutes on website:
- Adequacy and or changes to the Location for Posting Agendas.
- Newsletter production.
- Records requests and other correspondence including: GM/SRF staff phone conversation

- GCSD Response to Email.
10. General Manager's Report
 - Funding/Construction update including KG Walters Hiring new unpaid Wastewater Treatment plant Operators in Training: Byron Durkee, and James Hart.
 - Follow-up on July 10th Special Board meeting: Direct Charge list corrections. Letter to owner of Blue Spruce documenting that the August Direct Charge list will reduce their ESD charge for fiscal 2012-13.
 11. Ad hoc committees report back-discussion/action?
 - Forestville Water District
 - Contract renewal review
 12. Resolution of the Board of GCSD for KG Walters to be provided with Notice to Proceed with Capital Improvement Project contract effective as of July 25, 2012.
ACTION: Wiebe moves, Kritz 2nd that we approve resolution #120716 authorizing the district engineer to issue to KG Walters Construction Company, INC. notice to proceed with construction under GCSD contract # 2011-01 for the treatment works upgrade, Phase 4.
Roehl, Wiebe, Kritz in favor, Eagle absent APPROVED
 13. Adopt Districts SCRMA based Policy Manual as the District's Bylaws and form an Adhoc committee to review the Policy Manual. **Discussion/ACTION**
Roehl moves, Kritz 2nd that this item be tabled.
 14. Appoint an ad hoc committee of the Board of Directors to recommend a temporary appointment to fill the GCSD Board of Directors position recently vacated by illness. Applicable law: California Government Code Section 1780 **Discussion/ACTION**
Kritz and Wiebe will act for the district to review applications for temporary appointment to fill the recently vacated GCSD Board position.
 15. **Wiebe moves, Kritz 2nd to adjourn at 7:22 Roehl, Wiebe, Kritz in favor, Eagle absent APPROVED**

Minutes respectfully submitted by Bob Rawson. Signed  Date 10/15/12