

State of California  
State Water Resources Control Board Division of Financial Assistance SWRCB Project No.:  
D1901021 (Agreement No. C-06-8335-110)  
Quarterly Progress Report #5 March 31, 2024

## **INTRODUCTION**

The Graton Community Services District (GCSD or District) Sewer Repair and Rehabilitation Project (Project) will provide GCSD planning, environmental, and design services for implementing seven projects, as well as investigate suspected I&I sources from deficiencies in the sewer collection system. Specific activities include:

- Sewer collection system closed-circuit television (CCTV) inspections
- Condition assessment of gravity pipelines, manholes, and pump stations
- Sewer repair and rehabilitation project feasibility study/preliminary engineer's report
- Inspection of the Graton-Forestville intertie pipeline
- Environmental documentation to satisfy California Environmental Quality Act (CEQA) requirements
- Clean Water State Revolving Fund (SRF) Construction Funding Application

Financial assistance for the planning Project is being provided through a funding agreement with the Clean Water SRF program.

The reporting period for this report covers the time period from January 1, 2024, through March 31, 2024. The remainder of this report is divided into the following sections:

- Summary of Progress through March 31, 2024
- Project Issues
- Progress Update by Task
- Compliance with Environmental Requirements
- Change Orders
- Planned Activities for the next Quarter

The contents of this document do not necessarily reflect the views and policies of the State Water Resources Control Board (State Water Board), nor does mention of trade names or commercial products constitute endorsement or recommendation for use. (Gov. Code §7550, 40 CFR §31.20)

## **SUMMARY OF PROGRESS THROUGH MARCH 31, 2024**

During this quarter the District's engineering consultant, West Yost, continued with closed-circuit television (CCTV) inspections and coordinated with sub-consultants to address missing inspections. The draft condition assessment Technical Memo was completed and presented during the February 2024 District Board Meeting. Final revisions to the condition assessment Technical Memo draft were made and a final Technical Memo was completed.

West Yost also performed general project management, which included monitoring scope, schedule, budget, and bi-weekly check-in meetings with the project team.

Original Agreement Amount:	\$500,000
Revised Agreement Amount:	\$500,000
Total Consultant Invoiced Amount to-Date:	<b>\$240,177.10</b>

A summary of the scope of work completion (based on the start date of June 9, 2023, and final completion date of March 31, 2025) is shown below.

Percent Complete (Earned Amount):	48%
Percent Complete (Days):	45%

## PROJECT ISSUES

Project issues and how they are proposed to be resolved include:

- Problem: None recorded during this period

## PROGRESS UPDATE BY TASK

During this quarter, work was completed as follows:

*Task 1: Collection System CCTV.* Continued review of CCTV inspections and updated the CCTV results database. Coordinated with sub-consultants to address missing inspections. The draft condition assessment Technical Memo was completed and presented during the February 2024 Board Meeting. Revisions to draft final condition assessment Technical Memo were made and a final version was completed.

*Task 2: Intertie Pipeline Inspection and Evaluation.* No progress.

*Task 3: Sewer Repair and Rehabilitation Project Feasibility Study/Preliminary Engineer's Report.* No progress.

*Task 4: Environmental Documentation.* No progress.

*Task 5: CWSRF Construction Funding Application.* Prepared and submitted Progress Report and disbursement request for Quarter 4 of 2023.

*Task 6: Design and Bid Documents (50%).* Monitored project scope, schedule, and budget. Conducted bi-weekly check-in meetings with project team.

Table 1 shows tasks and progress to-date. The percentage invoiced reflects the amount invoiced as compared to the consultant agreement.

**TABLE 1 – PROJECT  
PROGRESS**

<b>Task No.</b>	<b>Task Description</b>	<b>Est. Start Date<sup>(a)</sup></b>	<b>Est. Completion Date</b>	<b>% Complete (Approx)</b>	<b>% Budget Invoiced</b>	<b>% of Schedule Elapsed by Task</b>
1	Collection System CCTV	8/16/2023	11/30/2023	100%	100%	100%
	Condition Assessment and Technical Memo	8/16/2023	1/31/2024	100%	100%	100%
2	Intertie Pipeline Inspection and Evaluation	4/3/2024	8/31/2024	0	0	0
3	Sewer Repair and Rehabilitation Project Feasibility Study/Preliminary Engineer’s Report	4/3/2024	6/30/2024	0	0	0
4	Environmental Documentation	5/8/2024	9/30/2024	0	0	0
5	CWSRF Construction Funding Application	6/3/2024	10/23/2024	0	13%	0
6	Design and Bid Documents (50%) <sup>(b)</sup>	TBD	TBD	0	0%	0
	Project Management	8/16/2023	3/31/2025	50%	19%	45%
	<b>Overall Project Progress</b>	<b>6/9/2023</b>	<b>3/31/2025</b>	<b>0</b>	<b>48%</b>	<b>45%</b>

(a) Project Start Date is considered to be the date that the funding agreement was amended (June 9, 2023).

(b) Dates are TBD as West Yost’s current contract does not include this task as the grant amount is not sufficient to cover this task.

**COMPLIANCE WITH ENVIRONMENTAL REQUIREMENTS**

None

**CHANGE ORDERS**

None

## **PLANNED ACTIVITIES FOR THE NEXT QUARTER**

During the next quarter, April 1, 2024, through June 30, 2024, the District will have West Yost complete the Preliminary Engineer's Report which will review and select preferred alternatives to rehabilitate the collection system. The inspection of the intertie pipeline will be performed. The environmental documentation task will be initiated. The District will also prepare and submit Progress Report #6 (for the April 1, 2024 - June 30, 2024, reporting period) in compliance with the Grant Agreement.

Allowance (soft costs) Summary Sheet

(1) Project Name:		Graton CSD Sewer Repair and Rehabilitation Project					
(2) Project Number:		SWRCB000000000D1901021					
(3) Agreement Number:		C-06-8335-110					
						<b>(5) Amount Claiming For Disbursement</b>	
Category (i.e. Planning, Design, etc.)	Description of Work Completed:	Vendor	Billing Period	Invoice #	Invoice Total	DFA* Loan Amount (please indicate split %)	DFA* Grant Amount (please indicate split %)
<b>(4A) Planning:</b>							
Task 1: Collection System CCTV	Review of CCTV inspections and population of CCTV results database Continued drafting of condition assessment Technical Memo Coordinated with CCTV sub for missing inspections	West Yost	January 6, 2024 - February 9, 2024	2057139	\$ 27,642.40	\$0	\$ 27,642.40
Task 1: Collection System CCTV	Review of CCTV inspections and population of CCTV results database Delivered draft condition assessment Technical Memo Presented draft TM at Board Meeting Coordinated with CCTV sub for missing inspections	West Yost	February 10, 2024 - March 8, 2024	2057461	\$ 135,501.55	\$0	\$ 135,501.55
Task 1: Collection System CCTV	Completed revisions to draft and delivered final condition assessment Technical Memo Coordinated with State about Q4 2023 report and submittal to FAAST	West Yost	March 9, 2024 - April 5, 2024	2057902	\$ 6,413.00	\$0	\$ 6,413.00
Task 5: CWSRF Construction Funding Applications	Prepared and submitted disbursement request and quarterly progress report.	West Yost	January 6, 2024 - February 9, 2024	2057139	\$ 241.50	\$0	\$ 241.50
Task 5: CWSRF Construction Funding Applications	Prepared and submitted disbursement request and quarterly progress report.	West Yost	February 10, 2024 - March 8, 2024	2057461	\$ 2,047.50	\$0	\$ 2,047.50
Task 5: CWSRF Construction Funding Applications	Prepared and submitted disbursement request and quarterly progress report.	West Yost	March 9, 2024 - April 5, 2024	2057902	\$ 161.00	\$0	\$ 161.00
Planning Subtotal							\$ 172,006.95
<b>(4B) Design:</b>							
Task 6: Design & Bid Documents	Performed general project management including monitoring scope, schedule, & budget. Held bi-weekly check-in meetings with project team.	West Yost	January 6, 2024 - February 9, 2024	2057139	\$ 733.00	\$0	\$ 733.00
Task 6: Design & Bid Documents	Performed general project management including monitoring scope, schedule, & budget. Held bi-weekly check-in meetings with project team.	West Yost	February 10, 2024 - March 8, 2024	2057461	\$ 2,039.50	\$0	\$ 2,039.50
Task 6: Design & Bid Documents	Performed general project management including monitoring scope, schedule, & budget. Held bi-weekly check-in meetings with project team.	West Yost	March 9, 2024 - April 5, 2024	2057902	\$ 858.00	\$0	\$ 858.00
Design Subtotal:							\$ 3,630.50
<b>(4C) Construction Management:</b>							
Construction Management Subtotal							
<b>(4D) Administration:</b>							
<i>Name City Staff / Position</i>	<i>Description of Work Completed:</i>	<i>Hourly Rate</i>	<i>Hours Worked Towards Project</i>	<i>Overhead %</i>			<i>Total</i>
Administration Subtotal							
<b>Disbursement Total:</b>							\$ 175,637.45

Instructions: Add additional rows as needed for each category

1. Complete the project name
2. Complete the project number
3. Complete the agreement number
4. Allocate the allowances (cost costs) accordingly into the appropriate categorie
5. If there are multiple funding sources please indicate the splits
6. Please subtotal each category

Definition:

\* DFA (Division of Financial Assistance through the State Water Resources Control Boarc



SRF Grant Tasks  
 1: \$27,642.40  
 2: \$0  
 3: \$0  
 4: \$0  
 5: \$241.50  
 6: \$733  
**TOTAL: \$28,616.90**

**Remit Payment To:**  
**PO Box 2158**  
**Davis, CA 95617**

January 31, 2024

Invoice Number: 2057139

Mr. Chad Davisson	Client Project:	Task Order No. 2
General Manager	WY Project No:	1088-40-23-02
Graton Community Services District	Contract Amount:	326,000.00
PO Box 534	Job Name:	Phase 1 Sewer System R&R
Graton, CA 95444		

**Professional Services from January 6, 2024 to February 9, 2024**

<b>Previously Billed :</b>	<b>64,357.66</b>
<b>Total This Period :</b>	<b>28,616.90</b>
<b>Total Amount Billed to Date including This Invoice :</b>	<b>92,974.56</b>
<b>Amount Remaining in Contract :</b>	<b>233,025.44</b>

Task 001 Condition Assessment Planning

SRF Task 1 Professional Personnel

	Hours	Rate	Amount
Technical Specialist II	.25	213.00	53.25
Totals	.25		53.25
<b>Total Labor</b>			<b>53.25</b>
		<b>Total this Task</b>	<b>\$53.25</b>

Task 002 CCTV Inspections and MH Survey - WY

SRF Task 1 Professional Personnel

	Hours	Rate	Amount
Engineer/Scientist/Geologist II	14.75	205.00	3,023.75
Totals	14.75		3,023.75
<b>Total Labor</b>			<b>3,023.75</b>

**Reimbursable Expenses**

Mileage			147.40
<b>Total Reimbursables</b>			<b>147.40</b>
		<b>Total this Task</b>	<b>\$3,171.15</b>

---

Project	1088-40-23-02	Phase 1 Sewer System R&R	Invoice	2057139
---------	---------------	--------------------------	---------	---------

---

Task	002B	CCTV Inspections - Miksis
------	------	---------------------------

SRF Task 1 Professional Personnel

	Hours	Rate	Amount
Senior Engineer/Scientist/Geologist II	15.25	286.00	4,361.50
Engineer/Scientist/Geologist II	67.50	205.00	13,837.50
Technical Specialist II	1.00	213.00	213.00
Totals	83.75		18,412.00
<b>Total Labor</b>			<b>18,412.00</b>
		<b>Total this Task</b>	<b>\$18,412.00</b>

---

Task	004	Condition Assessment TM
------	-----	-------------------------

SRF Task 1 Professional Personnel

	Hours	Rate	Amount
Senior Engineer/Scientist/Geologist II	21.00	286.00	6,006.00
Totals	21.00		6,006.00
<b>Total Labor</b>			<b>6,006.00</b>
		<b>Total this Task</b>	<b>\$6,006.00</b>

---

SRF Task 5 Task 005 Funding - Quarterly Reporting during Planning Phase

Professional Personnel

	Hours	Rate	Amount
Principal Eng/Scientist/Geologist II	.75	322.00	241.50
Totals	.75		241.50
<b>Total Labor</b>			<b>241.50</b>
		<b>Total this Task</b>	<b>\$241.50</b>

---

Task	007	Project Management - Coordination
------	-----	-----------------------------------

SRF Task 6 Professional Personnel

	Hours	Rate	Amount
Senior Engineer/Scientist/Geologist II	2.00	286.00	572.00
Totals	2.00		572.00
<b>Total Labor</b>			<b>572.00</b>
		<b>Total this Task</b>	<b>\$572.00</b>

---

Task	008	Project Management - Meetings
------	-----	-------------------------------

SRF Task 6 Professional Personnel

	Hours	Rate	Amount
Principal Eng/Scientist/Geologist II	.50	322.00	161.00
Totals	.50		161.00
<b>Total Labor</b>			<b>161.00</b>
		<b>Total this Task</b>	<b>\$161.00</b>

---

**Total this Invoice** **\$28,616.90**

**Description of Services:**

During this period West Yost performed the following services:

- Continued review of CCTV inspections and population of CCTV results database
- Continued drafting of condition assessment Technical Memo
- Coordinated with CCTV sub for missing inspections
- Performed general project management including monitoring scope, schedule, budget
- Held check-in meetings with client

**Outstanding Invoices**

<b>Number</b>	<b>Date</b>	<b>Balance</b>
2055180	8/31/2023	21,867.85
2055786	9/30/2023	7,025.35
2055916	10/31/2023	6,708.75
2056354	11/30/2023	16,640.25
2056830	12/31/2023	12,115.46
<b>Total</b>		<b>64,357.66</b>



	<b>Task</b>	<b>Task Description</b>	<b>Budget Amount</b>	<b>Current Invoice</b>	<b>Total Invoiced To Date</b>	<b>Budget Remaining</b>
Task 1	001	Condition Assessment Planning	13,426.00	53.25	13,414.25	11.75
Task 1	002	CCTV Inspections and MH Survey - WY	18,676.00	3,171.15	18,645.00	31.00
Task 1	002A	MH Inspections - SKL	14,850.00	0.00	0.00	14,850.00
Task 1	002B	CCTV Inspections - Miksis	211,200.00	18,412.00	28,177.75	183,022.25
Task 1	002C	Heavy Cleaning Contingency - Miksis	11,000.00	0.00	0.00	11,000.00
Task 1	003	Pump Station Inspection	10,168.00	0.00	6,877.31	3,290.69
Task 3	004	Condition Assessment TM	21,380.00	6,006.00	13,509.50	7,870.50
Task 5	005	Funding - Quarterly Reporting during Pla	5,764.00	241.50	4,601.25	1,162.75
Task 5	006	Funding - General Coordination	4,336.00	0.00	634.25	3,701.75
Task 6	007	Project Management - Coordination	3,652.00	572.00	2,686.00	966.00
Task 6	008	Project Management - Meetings	11,548.00	161.00	4,429.25	7,118.75
	WYA	West Yost Tracking Only	0.00	0.00	0.00	0.00
	<b>TOTAL</b>		<b>326,000.00</b>	<b>28,616.90</b>	<b>92,974.56</b>	<b>233,025.44</b>

Please direct questions to:

Project Manager      Anne Girtz  
Principal                Kathryn Gies



SRF Grant Tasks

1: \$135,501.55  
 2: \$0  
 3: \$0  
 4: \$0  
 5: \$2,047.50  
 6: \$2,039.50

Remit Payment To:  
 PO Box 2158  
 Davis, CA 95617

TOTAL: \$139,588.55

February 29, 2024

Invoice Number: 2057461

Mr. Chad Davisson	Client Project:	Task Order No. 2
General Manager	WY Project No:	1088-40-23-02
Graton Community Services District	Contract Amount:	326,000.00
PO Box 534	Job Name:	Phase 1 Sewer System R&R
Graton, CA 95444		

**Professional Services from February 10, 2024 to March 8, 2024**

<b>Previously Billed :</b>	<b>92,974.56</b>
<b>Total This Period :</b>	<b>139,588.55</b>
<b>Total Amount Billed to Date including This Invoice :</b>	<b>232,563.11</b>
<b>Amount Remaining in Contract :</b>	<b>93,436.89</b>

Task 002B CCTV Inspections - Miksis

SRF Task 1 Professional Personnel

	Hours	Rate	Amount
Senior Engineer/Scientist/Geologist II	15.00	286.00	4,290.00
Engineer/Scientist/Geologist II	23.00	205.00	4,715.00
Totals	38.00		9,005.00
<b>Total Labor</b>			<b>9,005.00</b>

Subconsultants

Miksis Services, Inc.			118,148.80
<b>Total Subconsultants</b>			<b>118,148.80</b>
		<b>Total this Task</b>	<b>\$127,153.80</b>

Task 003 Pump Station Inspection

SRF Task 1 Professional Personnel

	Hours	Rate	Amount
Senior Engineer/Scientist/Geologist II	7.50	286.00	2,145.00
Engineer/Scientist/Geologist II	5.50	205.00	1,127.50
Totals	13.00		3,272.50
<b>Total Labor</b>			<b>3,272.50</b>

**Total this Task \$3,272.50**

Project	1088-40-23-02	Phase 1 Sewer System R&R	Invoice	2057461
---------	---------------	--------------------------	---------	---------

Task 004 Condition Assessment TM

SRF Task 1 Professional Personnel

	Hours	Rate	Amount	
Senior Engineer/Scientist/Geologist II	9.25	286.00	2,645.50	
Senior Engineer/Scientist/Geologist I	.25	272.00	68.00	
Engineer/Scientist/Geologist II	9.75	205.00	1,998.75	
Administrative II	3.00	121.00	363.00	
Totals	22.25		5,075.25	
<b>Total Labor</b>				<b>5,075.25</b>
				<b>Total this Task \$5,075.25</b>

Task 005 Funding - Quarterly Reporting during Planning Phase

SRF Task 5 Professional Personnel

	Hours	Rate	Amount	
Principal Eng/Scientist/Geologist II	3.50	322.00	1,127.00	
Totals	3.50		1,127.00	
<b>Total Labor</b>				<b>1,127.00</b>
				<b>Total this Task \$1,127.00</b>

Task 006 Funding - General Coordination

SRF Task 5 Professional Personnel

	Hours	Rate	Amount	
Principal Eng/Scientist/Geologist II	.75	322.00	241.50	
Senior Engineer/Scientist/Geologist II	.50	286.00	143.00	
Technical Analyst I	4.00	134.00	536.00	
Totals	5.25		920.50	
<b>Total Labor</b>				<b>920.50</b>
				<b>Total this Task \$920.50</b>

Task 007 Project Management - Coordination

SRF Task 6 Professional Personnel

	Hours	Rate	Amount	
Administrative III	2.00	145.00	290.00	
Technical Specialist II	1.50	213.00	319.50	
Totals	3.50		609.50	
<b>Total Labor</b>				<b>609.50</b>
				<b>Total this Task \$609.50</b>

Task 008 Project Management - Meetings

SRF Task 6 Professional Personnel

	Hours	Rate	Amount	
Senior Engineer/Scientist/Geologist II	5.00	286.00	1,430.00	
Totals	5.00		1,430.00	
<b>Total Labor</b>				<b>1,430.00</b>
				<b>Total this Task \$1,430.00</b>

Project	1088-40-23-02	Phase 1 Sewer System R&R	Invoice	2057461
			<b>Total this Invoice</b>	<b>\$139,588.55</b>

**Description of Services:**

During this period West Yost performed the following services:

- Continued review of CCTV inspections and population of CCTV results database
- Delivered draft condition assessment Technical Memo
- Presented draft TM at Board Meeting
- Coordinated with CCTV sub for missing inspections
- Prepared and submitted quarterly progress report and disbursement request
- Performed general project management including monitoring scope, schedule, budget
- Held check-in meetings with client

**Outstanding Invoices**

<b>Number</b>	<b>Date</b>	<b>Balance</b>
2055180	8/31/2023	21,867.85
2055786	9/30/2023	7,025.35
2055916	10/31/2023	6,708.75
2056354	11/30/2023	16,640.25
2056830	12/31/2023	12,115.46
2057139	1/31/2024	28,616.90
<b>Total</b>		<b>92,974.56</b>

	<b>Task</b>	<b>Task Description</b>	<b>Budget Amount</b>	<b>Current Invoice</b>	<b>Total Invoiced To Date</b>	<b>Budget Remaining</b>
Task 1	001	Condition Assessment Planning	13,426.00	0.00	13,414.25	11.75
Task 1	002	CCTV Inspections and MH Survey - WY	18,676.00	0.00	18,645.00	31.00
Task 1	002A	MH Inspections - SKL	14,850.00	0.00	0.00	14,850.00
Task 1	002B	CCTV Inspections - Miksis	211,200.00	127,153.80	155,331.55	55,868.45
Task 1	002C	Heavy Cleaning Contingency - Miksis	11,000.00	0.00	0.00	11,000.00
Task 1	003	Pump Station Inspection	10,168.00	3,272.50	10,149.81	18.19
Task 3	004	Condition Assessment TM	21,380.00	5,075.25	18,584.75	2,795.25
Task 5	005	Funding - Quarterly Reporting during Pla	5,764.00	1,127.00	5,728.25	35.75
Task 5	006	Funding - General Coordination	4,336.00	920.50	1,554.75	2,781.25
Task 6	007	Project Management - Coordination	3,652.00	609.50	3,295.50	356.50
Task 6	008	Project Management - Meetings	11,548.00	1,430.00	5,859.25	5,688.75
	WYA	West Yost Tracking Only	0.00	0.00	0.00	0.00
	<b>TOTAL</b>		<b>326,000.00</b>	<b>139,588.55</b>	<b>232,563.11</b>	<b>93,436.89</b>

Please direct questions to:

Project Manager     Anne Girtz  
Principal             Kathryn Gies



SRF Grant Tasks  
 1:\$6,413.00  
 2:\$0  
 3:\$0  
 4:\$0  
 5:\$161.00  
 6:\$858

Remit Payment To:  
 PO Box 2158  
 Davis, CA 95617

Total: \$7,432.00

March 31, 2024

Invoice Number:

2057902

Mr. Chad Davisson	Client Project:	Task Order No. 2
General Manager	WY Project No:	1088-40-23-02
Graton Community Services District	Contract Amount:	326,000.00
PO Box 534	Job Name:	Phase 1 Sewer System R&R
Graton, CA 95444		

**Professional Services from March 9, 2024 to April 5, 2024**

<b>Previously Billed :</b>	<b>232,563.11</b>
<b>Total This Period :</b>	<b>7,432.00</b>
<b>Total Amount Billed to Date including This Invoice :</b>	<b>239,995.11</b>
<b>Amount Remaining in Contract :</b>	<b>86,004.89</b>

Task 004 Condition Assessment TM

SRF Task 1 Professional Personnel

	Hours	Rate	Amount	
Principal Eng/Scientist/Geologist II	1.50	322.00	483.00	
Senior Engineer/Scientist/Geologist II	15.00	286.00	4,290.00	
Engineer/Scientist/Geologist II	8.00	205.00	1,640.00	
Totals	24.50		6,413.00	
<b>Total Labor</b>				<b>6,413.00</b>
				<b>Total this Task \$6,413.00</b>

Task 005 Funding - Quarterly Reporting during Planning Phase

SRF Task 5 Professional Personnel

	Hours	Rate	Amount	
Principal Eng/Scientist/Geologist II	.50	322.00	161.00	
Totals	.50		161.00	
<b>Total Labor</b>				<b>161.00</b>
				<b>Total this Task \$161.00</b>

Task 007 Project Management - Coordination

SRF Task 6 Professional Personnel

	Hours	Rate	Amount	
Senior Engineer/Scientist/Geologist II	3.00	286.00	858.00	
Totals	3.00		858.00	
<b>Total Labor</b>				<b>858.00</b>
				<b>Total this Task \$858.00</b>

Project	1088-40-23-02	Phase 1 Sewer System R&R	Invoice	2057902
---------	---------------	--------------------------	---------	---------

**Total this Invoice                    \$7,432.00**

**Description of Services:**

During this period West Yost performed the following services:

- Completed revisions to draft and delivered final condition assessment Technical Memo
- Coordinated with State about Q4 2023 report and submittal to FFAST
- Performed general project management including monitoring scope, schedule, budget
- Held check-in meetings with client

**Outstanding Invoices**

Number	Date	Balance
2055916	10/31/2023	6,708.75
2056354	11/30/2023	16,640.25
2056830	12/31/2023	12,115.46
2057139	1/31/2024	28,616.90
2057461	2/29/2024	139,588.55
<b>Total</b>		<b>203,669.91</b>

Task	Task Description	Budget Amount	Current Invoice	Total Invoiced To Date	Budget Remaining
Task 1 001	Condition Assessment Planning	13,426.00	0.00	13,414.25	11.75
Task 1 002	CCTV Inspections and MH Survey - WY	18,676.00	0.00	18,645.00	31.00
Task 1 002A	MH Inspections - SKL	14,850.00	0.00	0.00	14,850.00
Task 1 002B	CCTV Inspections - Miksis	211,200.00	0.00	155,331.55	55,868.45
Task 1 002C	Heavy Cleaning Contingency - Miksis	11,000.00	0.00	0.00	11,000.00
Task 1 003	Pump Station Inspection	10,168.00	0.00	10,149.81	18.19
Task 3 004	Condition Assessment TM	21,380.00	6,413.00	24,997.75	-3,617.75
Task 5 005	Funding - Quarterly Reporting during Pla	5,764.00	161.00	5,889.25	-125.25
Task 5 006	Funding - General Coordination	4,336.00	0.00	1,554.75	2,781.25
Task 6 007	Project Management - Coordination	3,652.00	858.00	4,153.50	-501.50
Task 6 008	Project Management - Meetings	11,548.00	0.00	5,859.25	5,688.75
WYA	West Yost Tracking Only	0.00	0.00	0.00	0.00
<b>TOTAL</b>		<b>326,000.00</b>	<b>7,432.00</b>	<b>239,995.11</b>	<b>86,004.89</b>

Please direct questions to:

Project Manager	Anne Girtz
Principal	Kathryn Gies





**STATE OF CALIFORNIA  
STATE WATER RESOURCES CONTROL BOARD  
REIMBURSEMENT REQUEST (INVOICE)**

DATE STAMP

<b>FROM:</b>	<b>INVOICE DATE:</b>	
	<b>INVOICE NO.:</b>	-
	<b>AGREEMENT NO.:</b>	
	<b>PROJECT NO.:</b>	
<b>TO: STATE WATER RESOURCES CONTROL BOARD DIVISION OF FINANCIAL ASSISTANCE ATTN: DISBURSEMENT UNIT 16th Floor POST OFFICE BOX 944212 SACRAMENTO, CA 94244-2120</b>	<b>BILLING PERIOD:</b>	
<b>ELECTRONIC SUBMITTAL TO:</b>	Analyst Signature:	

**FOLLOWING SECTION TO BE COMPLETED BY RECIPIENT**

<b>REQUESTED REIMBURSEMENT AMOUNT:</b>	\$	
--	----	--

**RECIPIENT CERTIFICATION**

By signing this reimbursement request I certify, under PENALTY OF PERJURY, in addition to other legally available penalties, each of the following:

(1) This document was prepared, and any attachments were added, by me or under my direction in accordance with the terms and conditions of the Agreement (number listed above) and, to the best of my knowledge and belief, is accurate. (2) I have paid, or can certify as to the payment of, any and all fees due to the State Water Resources Control Board (State Water Board). (3) I have satisfied, or can certify as to the satisfaction of, all conditions in the Agreement that must be satisfied prior to the disbursement of the funds in this reimbursement request. (4) The costs claimed in this reimbursement request have been incurred and have been paid or will be paid within thirty (30) days of receipt of the funds requested hereby. If such costs have not been paid within 30 days, funds received under this request will be returned to the State Water Board. (5) All prior funds received from this Agreement have been disbursed within 30 days of receipt or have been returned to the State Water Board. (6) All amounts included in this invoice are for costs incurred for the Project and represent only costs authorized under the Agreement that are within the Agreement's approved scope of work and budget. (7) The Agreement might or might not include authority for indirect charges. I certify that any indirect charges included in this request are in accordance with the Agreement. (8) I am aware that there are significant penalties for submitting false or misleading information.

Signature of the Recipient's Authorized Representative	Date
--	------

**FOLLOWING SECTION IS FOR STATE USE ONLY**

**CALCULATION FOR REIMBURSEMENT**

<b>REIMBURSEMENT REQUESTED AMOUNT:</b>	\$	<u>Reason(s) for Adjustment:</u>
<b>ADJUSTMENT AMOUNT:</b>	\$	
<b>REIMBURSEMENT AMOUNT APPROVED:</b>	\$	

**FUNDING LINE PAYMENT ALLOCATION (ACCOUNTING DETAIL)**

**FISCAL SUPPLIER ID NO.:** \_\_\_\_\_

PURCHASE ORDER NO.	FUNDING DESCRIPTION	PROGRAM NO.	BY	RECEIPT NO.	AMOUNT
					\$
					\$
					\$
					\$
					\$

**TOTAL REIMBURSEMENT APPROVED FOR THIS REQUEST: \$**

**STATE USE ONLY: APPROVAL FOR PAYMENT**

Disbursement Manager Signature	Date
Authorized Manager Signature	Date