



REGULAR MEETING MINUTES
Graton Community Services District (GCSD)
Meeting of the GCSD Board of Directors
Monday, October 21, 2024 at 6:00 PM
Graton Day Labor Center
2981 Bowen Street, Graton, CA 95444

**** Meeting was moved to the Willowood Restaurant due to last minute scheduling issue. Signs were posted at the original meeting location to ensure public notification.**

1. CALL TO ORDER 6:07 PM

BOARD ROLL CALL

Board President, David Upchurch, H; Board Vice President, Jennifer Butler H;
Max Wilmarth H; Devin Drew H; Ravi Alimchandani H.

2. APPROVAL OF THE AGENDA

Director Butler Motioned to approve the order of the agenda and Director Alimchandani seconded.

Board President, David Upchurch, Y; Board Vice President, Jennifer Butler Y; Max Wilmarth Y; Devin Drew, Y; Ravi Alimchandani Y.

3. RECOGNITION OF SAMANTHA RODRIGUEZ, EXECUTIVE DIRECTOR OF THE GRATON DAY LABOR CENTER

Samantha Rodrgiguez sent a notification that she is leaving the Graton Day Labor Center and we would like to thank her for all of her assistance and that we wish her all of our best.

4. PUBLIC COMMENT

At this time, the public may address the Board on subjects not on the agenda. Comments may not exceed three (3) minutes in length. While State Law prohibits Board action or discussion on any item not on the agenda, members of the Board may briefly respond to statements or questions from members of the public, provide a reference to staff or other resources for factual information, request staff to report back to the Board at a subsequent meeting, or

DISABLED ACCOMMODATION: If you have a disability which requires an accommodation, an alternative format or requires another person to assist you while attending this meeting, please contact staff at the Graton Community Services District office at (707) 823-1542 as soon as possible (no later than 10 days before the scheduled meeting) to ensure that arrangements for accommodation may be provided.

take action to direct staff to place a matter on a future agenda. Members of the public are asked to submit a speaker card for public comment in advance of the Chair calling for public comments.

5. CONSENT CALENDAR

Consent Calendar items are considered routine and will be adopted in one single motion with no separate discussion of the items. Directors or members of the public can request that specific items be removed from the Consent Calendar. When item(s) are removed, the Board will adopt the remaining Consent Calendar items in one single motion. After approval of the Consent Calendar, the Board will take action on pulled items as Business Before the Board.

A. APPROVE REGULAR MEETING MINUTES FROM THE SEPTEMBER 16, 2024 REGULAR MEETING

Minutes of the September 16, 2024 Meeting

B. APPROVE SEPTEMBER 2024 GCSD FINANCIAL REPORTS

September 2024 Monthly Cash Summary Report

September 2024 Financial Summary Report – Operations Fund

September 2024 Financial Summary Report – Construction Fund

September 2024 Financial Summary Report – Town Square Fund

September 2024 Monthly Cost Detail Report - Operations Fund

September 2024 Monthly Cost Detail Report - Construction Fund

September 2024 Monthly Cost Detail Report – Town Square

September 2024 Debt Summary Report

September 2024 Budget to Actual Report

September 2024 Monthly Transaction Detail Report

Director Alimchandani Motioned to approve the Draft Regular Minutes of September 16, 2024, and Director Drew seconded.

Board President, David Upchurch, Y; Board Vice President, Jennifer Butler Y; Max Wilmarth Y; Devin Drew, Y; Ravi Alimchandani Y.

6. BUSINESS BEFORE THE BOARD

A. INTRODUCTION OF NEW DISTRICT GENERAL COUNSEL, JESSE BARTON OF GALLERY & BARTON

General Manager Davisson introduced Jesse Barton from Gallery & Barton. Mr. Barton stated he looks forward to working with the Board and representing as their legal counsel and is happy to assist with any questions the Board may have.

B. RECEIVE AN AD HOC COMMITTEE UPDATE ON ACTIVITIES RELATED TO THE GRATON TOWN SQUARE

Graton Day Video

The Graton Day was a huge success with about 500 people, plenty of volunteers and left us with \$2,000- \$5,000 in the positive. There was a great outcome and site donations went amazing. There is a tree lighting scheduled for December 8th and a tractor parade. A bank asked to be considered for entertainment next year. There were quite a few renewed interests in donations for the Town Square. Overall, the Graton Day was a huge success and loved by all that attended.

C. RECEIVE A STATUS UPDATE ON ACTIVITIES RELATED TO THE GRANT FUNDED SEWER ASSESSMENT PLANNING PROJECT

Project Status Update Message

General Manager Davisson had a meeting with West Yost. They are on track for completion of the scope of work with the collection system planning grant. West Yost is preparing a construction grant application to fund the \$10.5 million dollars of collection system improvements identified in the assessment work. We are hoping to receive additional funds for the treatment facility to address needed improvements.

7. INFORMATIONAL ITEMS FROM STAFF – (No action required) The following items are informational in nature. Staff are available to the Board and Public to provide any additional information requested.

A. Receive an update on the Graton Green Quitclaim

General Manager Davisson has forwarded all the documents received over to Jessee Barton. Chad will reach out to Graton Green Group and update the Board.

B. Receive an update on the revised ESD issuance policy

General Manager Davisson provided the Board with a new draft of how we issue the ESDs. It was recommended by the Board to have legal counsel review, and it has been sent over to him and he wants to make sure we follow the proper mechanism to adopt that which might be a new ordinance and not a resolution.

C. Receive the District's reserve policies, sewer fees and conduct a rate study

Goal is to complete rate study and implement any changes to the current rates on July 1, 2025. It will require a special work session to discuss this and possibly hire a consultant to do this.

D. Receive an update on the SCWA regionalization feasibility study

There is a regionalization study currently going on that is being funded by Sonoma Water Agency. West Yost is currently doing it. There were significant sewer overflows. There is a state holder meeting happening at the end of the week. General Manager Davisson will send out the invitation to the Board.

- E. Receive an update on the Forestville/GCSD Operational and Recycled Water Activities

General Manager Davisson met with the Forestville President this morning and they would like to schedule an Ad Hoc meeting sometime next week.

- F. Receive an update on the floating solar array system

General Manager Davisson reported that he received an update from Brian Hines that everything is working well but PG&E has not changed our rates. The parts that failed have been replaced and are awaiting installation on the roof. We are also awaiting the permit from Permit Sonoma.

- G. Receive an update on the Occidental pipeline project

There is a meeting tomorrow on the Occidental pipeline project. General Manager Davisson will be attending remotely. It is a workshop on the status where the project is at.

- H. Receive an update on the NPDES Permit renewal status
Draft NPDES Summary of Proposed Changes
Draft NPDES Permit for Public Comment

We are in the process of getting a new permit for the plant. The permits have a five-year duration. It is a very formal process. They just released the draft permit for public review and comment and then they will place those in the final version.

- I. Receive an update on proposed high-density residential development at 8525 Graton Road

General Manger Davisson has not received a word from anyone on an update of the status on this.

8. GENERAL MANAGER'S REPORT TO THE BOARD

A. Treatment Plant Operations Update

- Operations Report
- Overtime Report

The reports were reviewed by the Board and questions were asked and answered.

9. GENERAL MANAGER ANNOUNCEMENTS

None

10. BOARD MEMBER REPORTS

The Board mentioned they would like for us to consider moving meetings to the Community Club.

11. FUTURE AGENDA ITEMS FOR CONSIDERATION

General Manager Davisson said he does not have a capital improvement plan and he has been unable to locate one.

12. ADJOURNMENT 7:24 PM

13.

Minutes Approved

Date