

# GRATON COMMUNITY SERVICES DISTRICT

250 ROSS LANE • MAIL: PO BOX 534, GRATON, CALIFORNIA 95444 • 707/823-1542 • FAX 707/823-3713



## REGULAR MEETING MINUTES Graton Community Services District (GCSD) Meeting of the GCSD Board of Directors Monday, October 20, 2014 Graton Day Labor Center 2981 Bowen St. Graton, CA

1. **Call to Order: 6:00 PM**
2. **Roll Call** – Board determined there was a quorum. Directors present included: Karen Hendrickson, Hollynn DeLil, and Eric Kritz. Roland Wiebe absent. Richard Coleman arrived at 6:30pm.
3. **APPROVAL OF AGENDA:** Karen Hendrickson moved to approve agenda, Eric Kritz seconded all members present approved agenda.
4. **PUBLIC COMMENT:**  
**Lamont Langworthy:** Stated that the website was really bad, he wanted more information on other staff on the website, and the agenda to be posted on it in a way that's easy to find.  
**Merrilyn Joyce:** Wants to request again that the board to look at and define their common interests and identify their goals, mission, and vision. Wants them to review mission of the district and know what it is. Please put this on the agenda. *Board response: will put it on the agenda for a future meeting.*
5. **CONSENT CALENDAR items A, B, and E removed from consent for discussion**
  - A. **Review of September Operations and Construction Financial Summaries**
  - B. **Confirm Expenditures and revenue Lists for September 2014**
  - C. **Review and approval of Regular Meeting Minutes from September 15<sup>th</sup> 2014**
  - D. **Review and approval of Special Meeting Minutes from September 22<sup>nd</sup> 2014**
  - E. **Review and approval of Lescure Engineers Invoices 18900,18901**
  - F. **Review and approval of District General Managers Invoice**

Motion made to approve the items C, D, and F on the consent calendar by Karen Hendrickson, motion seconded by Hollynn DeLil, motion passed with 3 ayes, 0 nays, 0 abstain, 2 absent.

Wiebe absent Kritz yes Hendrickson yes Coleman absent DeLil yes

**5A and 5B discussion:** Hollynn DeLil requested again to have a list of all the district loans and grants, their balances, how much borrowed and/or obtained, their interest rates and how much still owed. She wanted to point out the deficit and wanted everyone to be aware. Hendrickson

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pointed out that revenues have not yet come in for this cycle so the deficit will be actually less. Richard Coleman wants the uniform service cancelled and the district to purchase a washer and dryer for employees to wash their own uniforms. After further discussion a motion was made by Richard Coleman for the district to purchase washer and dryer for the purpose of washing employee uniforms at the treatment plant, motion seconded by Karen Hendrickson, motion passed with 3 ayes, 1 nay, 0 abstain, 1 absent (item not agendized?)

Vote: Wiebe  absent  Kritz  no  Hendrickson  yes  Coleman  yes  DeLil  yes

Karen Hendrickson moved to adopt Items 5 A and 5B on consent calendar, motion seconded by Eric Kritz. Vote: Wiebe  absent  Kritz  yes  Hendrickson  yes  Coleman  yes  DeLil  yes

The board requested that this current year's unapproved annual budget needs to be on the next month's meeting agenda. There was a consensus that the unusually high P G&E bill of \$9261.49 paid on August 5<sup>th</sup> 2014 needs to be checked and taken care of by contacting PG &E. General Manager was directed to check it out and report back at the next meeting. It was pointed out that the meter had a glitch, the Kwh are recorded by the operators on the plant bench sheet, and PG &E may not be aware of it.

**5E:** Lescure Engineers invoices were discussed. It was decided to be put it on next month's agenda so Bob Rawson would be able to discuss with attorney and clarify both invoices. Motion was made by Karen Hendrickson to table item 5E until November 2014 regular meeting, motion seconded by Hollynn DeLil, motion passed with 4 ayes, 0 nays, 0 abstain, 1 absent.

Vote: Wiebe  absent  Kritz  yes  Hendrickson  yes  Coleman  yes  DeLil  yes

**6. Consideration and Adoption of Resolution 141020 authorizing General Manager to enter into a consulting agreement with GHD Inc. for effluent pump station design services.**

Discussion by board and community. Hollynn Delil moved to adopt the resolution 141020. Karen Hendrickson seconded the motion. Motion passed with 3 ayes, 1nay, 0 abstain, and 1 absent.

Wiebe  absent  Kritz  yes  Hendrickson  yes  Coleman  no  DeLil  yes

## INFORMATIONAL REPORTS

**7. GENERAL MANAGER'S REPORT** was provided in written form.

Public comment: (unidentified) Operations committee was not present but wanted to provide a flood gate comment for next meeting.

The Board discussed the flood gates. The General Manager mentioned that there will be a cost associated with addressing the flood gate issues. Temporary measures can be put in to place in the mean time including using visquene, sand bags, bolts etc. Richard Coleman suggested looking at placing a motorized system in place to open and close the gates. Karen Hendrickson made a few comments regarding the PTG completion, KH raised a concern from the report about a power outage causing the system to malfunction. GM suggested that a battery back-up system can be put in

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place. The report also mentioned a capstone failure in testing. GM Plans to meet with attorney next week to continue to address these issues. The FEMA close out is approaching, pending resolution with Government Accounting Office (GAO) audit. A temporary transfer of funds from construction to operations accounts will cover the shortfall. GM suggested that board can participate with trainings to help lower insurance costs for the district. Hollynn DeLil asked: Will this training lower insurance rates enough (to be worthwhile)? GM responded, yes.

## CLOSED SESSION

### 8. **CLOSED SESSION**

CONFERENCE WITH LABOR NEGOTIATORS

(Pursuant to Government Code § 54957.6)

Agency designated representative: District Counsel

Unrepresented employee: District General Manager

Public Employee Performance Evaluation

(Pursuant to Government Code Section 54957) Title: District General Manager

15. **REPORT OUT OF CLOSED SESSION- direction given, no reportable action.**

16. **ADJOURNMENT Meeting adjourned at 8:23 pm.**

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Minutes approved: *Robert White*. Date 11/17/14.