

**GRATON COMMUNITY SERVICES DISTRICT
SPECIAL MEETING MINUTES
MAY 7, 2012 6PM DISTRICT OFFICE
250 ROSS LANE, GRATON**

1. Call to Order 18:10

2. Roll Call ; Determination of a Quorum: Yes

Eagle Y Christensen Y Wiebe Absent Roehl Y Kritz Y
Also present: General Manager, Bob Rawson.

3. Reviewed and Approved Order of the Agenda.

4. Public Comment

Public comment will be limited to three minutes per person with a maximum time of twenty minutes to each subject matter, and will be limited to only those items which fall under the authority of the Board.

5. Consent Calendar

All items listed on the Consent Calendar are considered to be routine and non-controversial by staff. However, if discussion is required, the item will be removed from the consent agenda and will be discussed after the consent agenda is approved.

6. Consent Calendar Motion:

THAT THE MOTIONS INDICATED BY CONSENT CALENDAR ITEMS BE ADOPTED (ACTION) Jane Moved, John second Unanimous Roland absent

- Review, approval and signature of Regular Board Meeting minutes for 3/19/12
- Review, approval and signature of Regular Board Meeting minutes for 4/16/12

ACTION

Added Lescure Discussion regarding contract modification committee of two Board members. Judy and Eric formed an adhoc committee of the board to review contract language. Two contracts CIP construction and 900 operations with work orders under the master agreement.

7. GCSD communications (discussion/ action) Jane Moved,

- Website content: Jane suggested we have several web pages with historic agendas and minutes. Good news section updated. John said that Pam Augustine said that she would like to be a writer for the sewer district. No decision on that issue. Jane wants to put our budget on line. A years worth of newsletters. Our Grand Jury response on our web page.
- Newsletter (online, mailed) Pam Augustine said she would like to be a writer for the sewer district. Our open house or plans for the future. News letter one page. Judy prefers a post card. Come to wastewater treatment

facility Open house on June 2nd times tours. Light refreshments. Add this to web content. Send newsletter by May 22, 2012.

- Backflow prevention/ other
- Graton facility: schedule open house Saturday June 2, two tours 3 PM and 6 PM. Light refreshments provided by district

8. Preparation for Rate Hearing (discussion/ action)

- General Manager's memo Sheriff directing parking and security.
- Moderator? First Choice Jennifer Abrao email jenifer.abrao@sonoma-county.org second choice is Karin Leese. Third choice Brenda Adelman.
- Jane will contact moderator.
- Introduce the Board.
- Put out a list of committees.
- Video Eric has one.
- Heather can take notes.
- Source control table Brian will be there.
- Ask Drake if they have more chairs
- Pete will bring a white board with rip off tablets.
- 5 dozen cookies. (60) cookies Eric will bake them. Water napkins & paper cups.


9. Board of Director's to review and approve Lescure Engineer's March (and April?) bills **(ACTION) Pete has done the letter of intent for the SRF funding. Abby has gotten Andrew to agree that with the letter of intent we have completed the SRF requirement with Mitch Simpson of Sonoma County to clear the right of way title and the floodwall will become the boundary. Jane moved, John seconded Unanimous approval of Lescure bills for March and April, with Roland absent**

10. Forestville Water District update. Meeting tomorrow night.

11. Closed Session to discuss legal and or employee issues

12. Action on Closed session items Board approved raise for Grade V operators to encourage retention and parity retirement.

Adjournment time __ 8:45 __pm. Minutes respectfully submitted by Bob Rawson.

Signed  Date 6/7/12