

# GRATON COMMUNITY SERVICES DISTRICT

250 ROSS LANE • MAIL: PO BOX 534, GRATON, CALIFORNIA 95444 • 707/823-1542 • FAX 707/823-3713



**REGULAR MEETING Minutes**  
**Graton Community Services District (GCSD)**  
**Meeting of the GCSD Board of Directors**  
**Monday, March 16th 2015 at 6:00 PM**  
**Graton Day Labor Center**  
**2981 Bowen St. Graton, CA**

1. **Call to Order: 6:04 pm**

2. **Roll Call - Determination of a Quorum**

Hendrickson  DeLil  Coleman  Clemmer

3. **APPROVE AGENDA:** The order of the agenda was approved.

4. **PUBLIC COMMENT**

**Karin Lease** asked the board why is a public appointment of the General Manager listed as a closed session item. Karen Hendrickson responded: The board is going by the advice of its legal counsel. She said that when something is decided on this issue, the information will become public. Ms. Lease also suggested that the board should have their own emails set up through GCSD so they can be contacted.

**Orin Thiessen** provided the board and the public with some background a conceptual drawing showing a proposed development project for a property in downtown Graton. The proposed project is set to include community space including a park and 10 residential units. He would like to begin a dialogue on how to create a park as open space has potential matching funds for a park. He asked the district to consider whether he should go ahead and purchase 8 ESDs this year and 2 next year or if he could purchase 5 hook ups and have 5 reserved for the project for next year. President Hendrickson stopped Mr. Thiessen from going in to detail, as it was bordering on Public Hearing info and that it was not appropriate in the Public Comment Section. She thanked him for the information he shared.

5. **CONSENT CALENDAR**

Items 5A, and 5B removed from the consent calendar for discussion.

Karen Hendrickson (KH) moved to adopt items 5C and 5D; motion seconded by Richard Coleman (RC). All voted in favor. (Vote listed below.)

Hendrickson: yes. DeLil: yes. Coleman: yes. Clemmer: yes.

- A. Review of February 2015 Operations and Construction Financial Summaries
- B. Confirm Expenditures and Revenue Lists for February 2015
- C. Review and approval of Regular Meeting Minutes from February 16<sup>th</sup> 2015.
- D. Review and approval of District General Manager's February 2015 Invoice

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After discussion, KH moved to adopt the items 5A, 5B on the consent calendar; motion seconded by David Clemmer. All voted in favor. (Vote listed below.)

Hendrickson: yes. DeLil: yes. Coleman: yes. Clemmer: yes.

## ACTION ITEMS

### 6. **RECOGNITION OF OUTGOING BOARD MEMBER**

Presentation of a Certificate of Appreciation recognizing outgoing Director, Eric Kritz for his service to the Graton Community Services District Board. Mr. Kritz was unable to attend the meeting. Karen Hendrickson expressed appreciation on behalf of the board for Eric Kritz' service. Bob Rawson agreed to deliver the plaque to Mr. Kritz in person.

### 7. **APPOINTMENT OF NEW BOARD MEMBER**

Consideration of appointing a district director to fill a board vacancy to serve the remainder of Eric Kritz's term of service, through December 4th 2015. Two candidates were present at the meeting. Mike Wilson and Matt Johnson provided brief statements to the board and the public in attendance. President Hendrickson encouraged each applicant and interested members of the community to stay tuned for future board position openings as several directors terms will expire in December of 2015. Interested applicants may file papers with the county in June. The two applicants' names were read and board members cast their votes. Mike Wilson received one vote; Matt Johnson received 3 votes. Vote listed below.

*Hendrickson: Wilson. DeLil: Johnson. Coleman: Johnson. Clemmer: Johnson.*

**7A. OATH OF OFFICE ADMINISTERED** Matt Johnson was sworn in by Board President Karen Hendrickson. An Oath of Office/Certificate of Appointment was signed.

**7B. REMARKS FROM INCOMING BOARD MEMBER:** Mr. Johnson thanked the board.

## INFORMATIONAL REPORTS

8. **WEBSITE UPDATES** GCSO administrative staff, Maria Potter provided the board with an update about changes to the Graton CSD website including new content for the home page, about us, staff, key information, new links and more information for the tertiary upgrade on bottom of the facilities page. The recently removed FAQ section will be replaced but is still in draft form. She encouraged the board and members of the community to continue to send feedback about the website via email.

9. **GENERAL MANAGER'S REPORT:** The General Manager, Mr. Rawson provided a written report to the board and answered questions about PG&E gas regulator, and a capstone repair issue. The General Manager briefly explained the recent irrigation line repair. Rawson also

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explained that a PET tool is the online tool used by operators to supply monthly reports for water quality. Director Clemmer spoke about a recent plant tour to see the tertiary facilities with the California Rural Water Association's Mike Lane. He said the facilities look great. He also said that Mr. Lane has offered CRWA assistance with the process of replacing the general manager. This could take the form of training, temporary support, management etc. An agenda meeting was proposed to take up the issue on March 23<sup>rd</sup>.

## CLOSED SESSION

### 10. **CLOSED SESSION**

CONFERENCE WITH LEGAL COUNSEL: ANTICIPATED LITIGATION

Initiation of litigation pursuant to paragraph (4) of subdivision (d) of Section 54956.9: 1 case

### 11. **CLOSED SESSION**

CONFERENCE WITH LABOR NEGOTIATORS

(Pursuant to Government Code Section 54957.6)

Agency Negotiator: Bob Rawson, District General Manager

Unrepresented employees: Wastewater Plant Operator, Senior Operator, Bookkeeper-CFO

### 12. **CLOSED SESSION**

PUBLIC EMPLOYEE APPOINTMENT


(Pursuant to Government Code § 54957)

Title: District General Manager

### 13. **REPORT OUT OF CLOSED SESSION 9:15 reconvened**

**Direction given; no reportable action.**

### 14. **ADJOURNMENT time: 9:16 PM.**

Meeting minutes approved: 

Date: 4/20/15