

# GRATON COMMUNITY SERVICES DISTRICT

250 ROSS LANE • MAIL: PO BOX 534, GRATON, CALIFORNIA 95444 • 707/823-1542 • FAX 707/823-3713



## REGULAR MEETING MINUTES Graton Community Services District (GCS D) Meeting of the GCS D Board of Directors Monday, February 16<sup>th</sup>, 2015 at 6:00 PM Graton Day Labor Center 2981 Bowen St. Graton, CA

1. **Call to Order: 6:14 pm**
2. **Roll Call** - Determination of a Quorum

Hendrickson   X   Coleman   X   DeLil   X   Clemmer   X   Kritz   resigned-  
absent.

Quorum established. Eric Kritz turned in resignation letter prior to meeting and left.

3. **Order of the AGENDA**

**Motion to approve order of agenda of February 16<sup>th</sup> 2015- Item 7 was dropped from the agenda.** Hendrickson moved, motion seconded by Clemmer.

Hendrickson   aye   Coleman   aye   DeLil   aye   Clemmer   aye  

4. **PUBLIC COMMENT:** None.

### 5. CONSENT CALENDAR

**Item 5A, 5B, 5C, 5D, 5F removed from consent calendar for discussion.**

**Motion to approve 5E on the consent calendar.** Hendrickson moved, motion seconded by Delil. Hendrickson   aye   Coleman   aye   DeLil   aye   Clemmer   aye  . Motion approved.

- A. Review of January 2015 Operations and Construction Financial Summaries
- B. Confirm Expenditures and Revenue Lists for January 2015
- C. Review and approval of Regular Meeting Minutes from December 15, 2014
- D. Review and approval of Special Meeting Minutes from January 12<sup>th</sup>, 2014
- E. Review and approval of Regular Meeting Minutes from January 20<sup>th</sup> 2015.
- F. Review and approval of District General Manager's January 2015 Invoice

5A. Discussed January 2015 Operations and Construction Financial Summaries. Hendrickson asked if budget will be in same format and was concerned that budget item 5291 utilities expenses will run out due to PG & E costs. Capstone problems were discussed. Delil requested that when refer to Rosenblum, to put in parenthesis- effluent pump station.

5B. Discussed Expenditures and Revenue Lists for January 2015. Delil with consensus also requested Denise Bengreurel not include PG&E bills in board packet anymore, although it was helpful.

**Motion to approve 5A and 5B on the consent calendar.** Hendrickson moved, motion seconded by Coleman. Hendrickson   aye   Coleman   aye   DeLil   aye   Clemmer   aye    
**Motion approved unanimously.**

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5C. Discussed of Regular Meeting Minutes from December 15, 2014. It was requested by Hendrickson to email all board members a copy of the last meetings minutes the Monday before the Friday Board packet. Board can suggest changes; staff will integrate prior to approval at the next meeting. Also check that webmaster puts the minutes on the website.

5D. Review of Special Meeting Minutes from January 12<sup>th</sup> 2015.

**Motion to approve 5C, and 5D on the consent calendar.** Hendrickson moved, motion seconded by Coleman. Delil abstained. Hendrickson \_\_aye\_\_ Coleman \_\_aye\_\_ DeLil \_\_aye\_\_ Clemmer \_\_aye\_\_.

5F. Discussed District General Manager's January 2015 Invoice.

A larger font was requested for better readability of reports from General Manager.

**Motion to approve item 5F on consent calendar (GM invoice).**

Hendrickson moved; Coleman seconded motion. **Motion carried** (vote listed below).

Hendrickson \_\_aye\_\_ Coleman \_\_aye\_\_ DeLil \_\_abstain\_\_ Clemmer \_\_aye\_\_

## ACTION ITEMS

- 6. Motion to approve Resolution 150216A finding that the composting facility at the District's existing wastewater treatment plant is categorically exempt from the California Environmental Quality Act (CEQA); approving CEQA Notice of Exemption; and authorizing the General Manager to file the Notice of Exemption on behalf of the District.** After much (internal board process) discussion and questions about the fiscal costs to implementing the compost system, Delil moved, Coleman seconded motion; motion carried with a 3-1 vote (as listed below).

Hendrickson \_\_aye\_\_ Coleman \_\_aye\_\_ DeLil \_\_aye\_\_ Clemmer \_\_nay\_\_.

Public comment: A woman from the community (Elizabeth Heron) stated she believed the compost facility was not included in SRF funding. She asked what the plan for the use of the compost was. Mr. Rawson responded that the compost facility is covered under the SRF grant. Class A compost will be generated by the district which is the highest grade available. Compost permitting process and inspections requires extensive testing (of end product) to health department standards.

## INFORMATIONAL REPORTS

- 7. Ad hoc budget committee preliminary report and recommendations**

Item dropped from agenda.

- 8. GENERAL MANAGER'S REPORT**

A written report was provided to the board. GM was asked to explain some of the situational problems and challenges with the new tertiary system including flow rates and scaling issues with calcium in the pipes, coagulation challenges with clogging the fuzzy filters. District is looking into changing the type of polymers to respond to the operational challenges and improve functionality of the system.

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## 9. Board proposed list of agenda items for next regular board meeting

### a. Consideration of applicants for vacant board position.

(Note to staff: post notice of vacancy for new board member ASAP and prepare a plaque for retiring board member, Eric Kritz.)

### b. RFP for District Engineer for consideration by the board.

Open session meeting adjourned 8:14 pm.

## CLOSED SESSION

## 10. CLOSED SESSION

## 11. REPORT OUT OF CLOSED SESSION

Direction was given, No reportable actions.

Board had discussions and posed a few questions of the General Manager explain approve direct costs. GM explained travel on behalf of the district (i.e. occasional meetings in Sacramento). Made minor edit to signature page agreed to by Mr. Rawson.

## 12. Consideration of Resolution 150216B approving an amended and restated agreement for professional services with Robert W. Rawson for General Manager services; and authorizing the Board President to execute the Agreement on behalf of the District.

### 12A. PUBLIC COMMENT: None.

Karen Hendrickson moved to approve Resolution 152016B approving an amended and restated agreement for professional services with Robert W. Rawson (including minor edits agreed to by both parties) for General Manager services; and authorizing the Board President to execute the Agreement on behalf of the District.

Hendrickson moved, DeLil seconded it. **Motion passed unanimously.**

Hendrickson \_\_aye\_\_ Coleman \_\_aye\_\_ DeLil \_\_aye\_\_ Clemmer \_\_aye\_\_

## 13. ADJOURNMENT

Meeting adjourned 09:26 pm

Minutes approved:

Karen M. Hendrickson 3/16/15