



REGULAR MEETING MINUTES
Graton Community Services District (GCSD)
Meeting of the GCSD Board of Directors
Monday, June 15th 2015 at 6:00 PM
Graton Day Labor Center
2981 Bowen St. Graton, CA

1. Call to Order 6:04 PM

2. Roll Call – Board determined that there was a quorum; 4 present; one absent.

Hendrickson *present*; DeLil *arrived late*; Coleman *present*; Clemmer *present*; Johnson *absent*.

3. APPROVE AGENDA The order of the agenda was approved: an item “7A” was added to the agenda to accommodate suggested items for future agendas. The intended item was left off the agenda due to a staff oversight.

4. PUBLIC COMMENT **Ellen Swenson** requested that the board consider continuing to support Graton Day as it fits with district outreach obligations and is of benefit to the community. She requested that the board take the item up as an agenda item for the next meeting. **Merrilyn Joyce** (former board member) suggested that the board come together and find a vision for strategic planning for the next 2-5 years, as well as get to know and respect the plant staff. Each month rate payers are paying for closed session attorney fees. She suggested the board should concentrate instead on rebuilding the delivery system and aggressively pursue grant funding for that purpose. She would like to see the board act in an honest, serious and knowledgeable way while accepting responsibility rate payers and the earth. **Karin Lease**: commented that 10k a month is spent on attorney’s fees and asked the questions: “Are we being sued? How can we afford to spend 100k annually on attorneys?” She suggested that if the district is sued, (at this rate) there won’t be any money to handle it. **John Roehl** (former board member) reiterated others’ comments asked for honesty on the part of the board.

5. CONSENT CALENDAR Items 5A, 5B and 5C were pulled from the consent calendar for discussion. Karen Hendrickson (KH) moved to adopt items 5D, 5E, and 5F; motion was seconded by David Clemmer. Hendrickson, DeLil, Coleman, Clemmer all voted yes. Johnson was absent.

- A.** Confirm Expenditures and Revenue (Transactions) Lists for May 2015
- B.** Review of May 2015 Operations and Construction Financial Summaries
- C.** Review and approval of Regular Meeting Minutes from April 20th 2015
- D.** Review and approval of Regular Meeting Minutes from May 18th 2015.
- E.** Review and approval of Special Meeting Minutes from June 3rd 2015.
- F.** Review and approval of District General Manager’s May 2015 Invoice.

GRATON COMMUNITY SERVICES DISTRICT

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Discussion item 5A, 5B: Clemmer had a question about effluent pump station purchase, what was it? how long will the motor last? He also asked about internet and phone service fees; asked GM to explain chemical expenses. Staff operator John Gibson explained that several purchases were made at once, these are not typical monthly costs. Discussion about lab certification, would this make sense to have the Graton plant certified? Brian Kelly answered some lab tests require independent verification. GM, Bob Rawson also stated that lab certification was a very expensive process and may not be feasible.

KH moved to approve the items 5A, and 5B on the consent calendar; RC seconded motion.

Vote: KH yes; HD yes; DC yes; RC yes; MJ absent. Motion passed.

Discussion item 5C. Mr. Clemmer was concerned about language in minutes potentially reflecting poorly on individuals present at the meetings. Admin staff M. Potter suggested board secretary might consider taking minutes as board has done in past. GM, Rawson cautioned that it can be difficult to participate when you're the one responsible for taking notes. Hendrickson suggested admin staff continue to do the minutes for the meetings.

KH moved to approve the items 5C on the consent calendar; RC seconded motion.

Vote: KH yes; HD no; DC yes; RC yes; MJ absent. Motion passed.

ACTION ITEMS

6. **Discussion and Consideration of Resolution 150615A ordering an election and requesting consolidation with the November 3rd 2015 General District Election**

KH moved to adopt the resolution 150615A ordering an election with the proviso that candidates pay for the cost of their statements of qualification; motion amended to include note that candidates be billed after the election and directed staff to contact the registrar of voters for clarification on this procedure and bring information back to the board via email. DeLil seconded the motion. A vote was called; the motion passed.

Vote: KH yes; HD yes; DC yes; RC yes; MJ absent.

INFORMATIONAL REPORT

7. **GENERAL MANAGER'S REPORT** a written report was provided. Mr. Rawson reported on recent meetings including one with a developer of an 8 acre parcel at the south end of Graton. Suggested the board re-evaluate the sewer connection fee to raise revenue for the district. Value of infrastructure has increased. Questions on report about the effluent pump station project: why is Rosenblum requesting to transfer the project over sight? Mr. Rawson responded that phase 3 needs an engineer's review. Interim General Manager, Michael Lane reminded the board that one tool available to the board is the preferred vendor list, as a (California Rural Water Association) member. There is a charge coming of about \$6500 for a new flight pump and a repair for an existing pump, which is a key component in the treatment plant process for transferring water. Outgoing GM, Bob Rawson reported that the district received the final SRF payment closing out the grant project. He thanked the staff and the board for all their efforts at making the district what it is.

