



REGULAR MEETING MINUTES
Graton Community Services District (GCS D)
Meeting of the GCS D Board of Directors
Monday, November 17th 2014 at 6:00 PM
Graton Day Labor Center
2981 Bowen St. Graton, CA

1. **Call to Order 6:10 pm**
2. **Roll Call** - Determination of a Quorum- all Board members present:

Wiebe, Kritz, Hendrickson, Coleman, DeLil.
3. **APPROVE AGENDA:** Karen Hendrickson noted that the General Managers report should be listed as agenda item 8 (correcting a typo in the agenda). The agenda order was modified. Item #6 (variance request) was moved to the top of the agenda to accommodate the property owner, Ms. Maresca (who is on East-coast time).
4. **PUBLIC COMMENT**
Lamont Langworthy provided a prepared comment regarding the flood gate. He requested that the board consider replacing the existing gate with a lighter one that is easier to deploy.
5. **CONSENT CALENDAR-** all items pulled from the consent calendar to accommodate questions and discussion. Items handled in order.
 - A. **Review of October Operations and Construction Financial Summaries**
District Bookkeeper, Denise Benguerel (DB) provided a list of new account numbers to replace the old character justification numbers as budget accounting system has changed. H. Delil had a few questions about account 51201 payroll related expenses. DB explained that compensation for employee health care falls in this category. HD asked about the category account 16300 "due from other governments" DB agreed to research the category and clarify at the next meeting. Karen Hendrickson (KH) moved to adopt item 5A, Roland Weibe seconded the item. Motion passed with a 4-1 vote. (Delil voted no; Kritz, Hendrickson, Coleman and Weibe voted yes).
 - B. **Confirm Expenditures and Revenue Lists for October 2014**
Richard Coleman asked about payroll expenses. DB responded that October is higher to compensate for no submittal (of health care expenses) in September. HD asked DB to explain the high electricity charges. DB agreed to provide the PG&E bills in more detail for the next two meetings. HD requested that energy use and efficiency be considered at a future meeting. KH moved to approve item 5B, RW seconded the motion. Motion passed with all members present and all voting yes.

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C. Review and approval of Regular Meeting Minutes from October 20th 2014 HD moved to approve item 5C (adopting the meeting minutes from Oct. 20, 2014); RW seconded the motion. Motion passed with all members present and all voting yes.

D. Review and approval of Lescure Engineers Invoices: DB looked up the detail requested by KH. Invoice #18900: Bob Rawson explained that the phase 993 portion of the invoice was agreed to in contract amendment one and work is complete. He suggested that the remainder be approved following the completion of the regional board's review of the submitted report. Invoice #18901: (engineering services for operations) KH moved to approve \$5,500 of Invoice #18900 (phase 993 portion) and approve Invoice #18901 in the full amount of \$162.50. Motion was seconded by Eric Kritz. Motion passed with all members present and all voting yes.

E. Review and approval of District General Manager's Invoice

KH moved to approve the GM invoice for October. The motion was seconded by E. Kritz. Motion passed with all members present and all voting yes.

ACTION ITEMS

6. **Consideration of Resolution 14117B Conditional Approval of request for Variance from District requirements; acceptance of liability- indemnification agreement**
Property Owner: BJ Maresca

HD spoke against granting the variance request saying that the GM measured the distance and the ordinance is clear that a sewer hook is required in this case. RW asked if granting the request would set a precedent for the district. KH responded that it would not because of the conditions in the resolution. KH moved to adopt the resolution 14117B conditionally approving the variance request, contingent on execution of the indemnification agreement. RW seconded the motion. Motion passed with a vote of 3-2.

Vote: Wiebe: YES Kritz NO Hendrickson: YES Coleman: YES DeLil: NO.

7. **Consideration of Resolution 14117A Approving the Final Budget for fiscal year 14-15**

Public comment: Dave Clemmer asked the board to explain what appears to be a deficit. DB provided some explanation regarding the depreciation of district assets and lack of timely FEMA reimbursement revenue, which could correct the apparent deficit. HD expressed concern about the budget and suggested that the board set up a committee to work on the budget to project savings and provide recommendations to the board.

KH moved to adopt the final budget and initiate a committee to provide budget recommendations to the board at the January meeting. HD agreed to participate in the committee. RW seconded the motion. The motion passed with a 3-2 vote.

Vote: Wiebe: YES Kritz NO Hendrickson: YES Coleman: YES DeLil: NO.

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INFORMATIONAL REPORTS

9. **GENERAL MANAGER'S REPORT** provided a written report.
- A. Construction Updates
 - Title 22 Testing Update GM explained that a report was submitted and is still under review.
 - Flood Gate- update; proposed corrective actions have been provided by the district engineer at no charge.
 - B. Treatment Plant Operations Update
 - C. Collection System Repair and Long Term Planning- update
 - D. Meetings and Correspondence
 - effluent pump station contract update
 - FEMA CalEMA reimbursement update
 - Website content has been updated on the home page, about us, facilities and staff pages. the board and public are encouraged to review the site and provide suggestions for improvements.
 - Brown Foreman
 - CalPERS
 - GM retirement- transition

CLOSED SESSION

9. **CLOSED SESSION**

10. **REPORT OUT OF CLOSED SESSION: direction given; no action taken.**

Roland Wiebe provided a letter of resignation from his position as Director (effective Nov. 17th 2014).

11. **ADJOURNMENT** Meeting adjourned at 9:08 pm.

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Minutes approved:

Karen M. Spierickson 12/15/14