



SPECIAL MEETING minutes
Graton Community Services District (GCS D)
Regular Meeting of the GCS D Board of Directors
Tuesday, February 21st at 6:00 PM
Graton Day Labor Center
2981 Bowen St. Graton, CA

1. Call to Order 6:14 pm

2. Roll Call: A Board quorum was determined. Board members present: Eric Kritz, Karen Hendrickson, Hollynn DeLil, and Richard Coleman. Board members absent: Roland Weibe.

3. AGENDA: The order of the agenda was unanimously approved by the board (with Roland Weibe absent).

4. PUBLIC COMMENT

Lamont Langworthy: (as part of operations group) would like to review floodwall and gates. Are the drawings available for public review? If so, how? *Karen Hendrickson* responded: direct staff to accommodate the request to make drawings available. Suggested he contact the district office to make an appointment.

Jane Eagle: When can we expect the next newsletter? Asked about rates what actions will the board be taking with respect to rates?

Elizabeth Herron: Had a correction to suggest re: the minutes from January 21, 2014. Item #11 informational reports should read personnel committee not operations. *Discussion of January 21st 2014 minutes revealed:* Report stated "firms that could (conduct) peer review plant operations and management" (not maintenance). *Correction noted above.*

5. CONSENT CALENDAR

- A.** Review of January 2014 Operations and Construction Financial Summaries
- B.** Confirm Expenditures List (payment registers) for January 2014
- C.** Review and approval of Special Meeting minutes from January 21st.
- E.** Review and approval of KG Walter's payment request #18
- F.** Review and approval of District Engineer's January Invoices
- G.** Review and approval of District General Manager's Invoices

Karen Hendrickson pulled items 5E, 5F from consent calendar for required more in depth discussion. Board to address after closed session.

Eric Kritz moved to approve all other consent calendar items; Richard Coleman seconded motion. Motion approved with all present voting "aye"; Roland Weibe was absent.

ACTION ITEMS

GRATON COMMUNITY SERVICES DISTRICT

250 ROSS LANE • MAIL: PO BOX 534, GRATON, CALIFORNIA 95444 • 707/823-1542 • FAX 707/823-3713



6. AD HOC COMMITTEE UPDATES

A. *Reporting process brief discussion:* The Board has been advised of an issue, which is that if a committee has a board member on it, this requires a Brown Act notification. Board President Karen Hendrickson moved to rescind the previously appointed "ad hoc committees" and informed the public that residents can form "working groups" on their own and provide information or advice to the board, at a Board meeting. Motion seconded by Richard Coleman. All present voted in favor of the motion; Roland Weibe was absent.

INFORMATIONAL REPORTS

7. **POLICY FOR BOARD MEETING PREPARATION** discussion. Board expressed concern that it is difficult to get a printed packet and additional emails that might not be in the board packet. 2011 memo (describing preparation for board meetings) was requested by Hollynn DeLil. *(Former Board President, Jane Eagle offered the perspective that) Board members in the past required that if they don't receive printed information by Friday night (prior to Monday Meeting) that information would not be considered by the board.* If items come in to district office that are confidential, that information will be provided to Board from attorney (not from GCSD).

8. GENERAL MANAGER'S REPORT

- A. Construction Progress Update – Feb. 17th release of claims request. Will be signed after completion of project delay due to PTG construction equipment received late. New equipment is now being programmed and tested. Insurance will soon be updated to reflect value of new equipment.
 - SRF Budget Update -provided
- B. Treatment Plant Operations Update district can now process at a rate of 425 gallons per minute. Fuzzy filters are being adjusted also. Working on reducing costs: environmental and otherwise. Composting sludge discussion; source control discussion.
- C. Collection System planning and repairs are needed
- D. Collection System long term planning and funding is needed- applied for a technical assistance grant for \$15k to address collection system planning, initial feasibility studies.

9. CLOSED SESSION 7:30 pm

CONFERENCE WITH LEGAL COUNSEL: ANTICIPATED LITIGATION – Initiation of litigation pursuant to paragraph (4) of subdivision (d) of Section 54956.9: 1 case

10. **Report out of closed session: 10:50 pm**
Direction given; no reportable action.

GRATON COMMUNITY SERVICES DISTRICT

250 ROSS LANE • MAIL: PO BOX 534, GRATON, CALIFORNIA 95444 • 707/823-1542 • FAX 707/823-3713



Board addressed items removed from consent calendar: KH moved and Eric Kritz seconded the motion that items (5E, 5F) KG Walters' bill and Lescure Engineer's invoices will be tabled and taken up at the next meeting.

Items suggested to be put on agenda for March meeting:

- Preliminary or proposed Budget for FY 2014-15
- Personnel efficiency audit discussion
- Website

ADJOURNMENT Meeting was adjourned at 10:53 pm.
2207938.1

Meeting minutes approved *Robert White* . Date: *3/17/14* .