

GRATON COMMUNITY SERVICES DISTRICT

250 ROSS LANE • MAIL: PO BOX 534, GRATON, CALIFORNIA 95444 • 707/823-1542 • FAX 707/823-3713



REGULAR MEETING MINUTES Graton Community Services District (GCSD) Meeting of the GCSD Board of Directors Monday, September 16th, 2013 at 6:00 PM Graton Day Labor Center 2981 Bowen St. Graton, CA 95444

1. **Call to Order 6:25 pm**
2. **Roll Call:** Quorum was determined. Board members present including: Jane Eagle, John Roehl, Eric Kritz, Karen Hendrickson. Board members absent: Roland Weibe.
3. **APPROVE AGENDA:** Order of agenda modified; items 5A, 5B tabled to a future meeting. Items 6 (approval of final budget) and 7 (response to Grand Jury) pulled from agenda tabled to next special meeting Eric Kritz moved, John Roehl 2nd. Modified agenda approved.
4. **PUBLIC COMMENT**

Hollyn D'lil: Q: Is this the same final budget we already have? Just received this. Answer yes budget is the same as prior version.

Jane Eagle: What are the ramifications of not approving final budget at this time? Suggested contact the county and resolve technical budget issues.

5. **CONSENT CALENDAR**
 - A. Review of August Operations and Construction Financial Summaries
 - B. Confirm payment registers for August, 2013
 - C. Review and approval of Regular Meeting minutes from August 19th, 2013
 - D. Review and approval of KG Walter's payment request #13
 - E. Review and approval of District Engineer's August, 2013 Invoices

Items 5A, 5B tabled. Jane Eagle moved, Karen Hendrickson 2nd to approve item 5C meeting minutes, as amended; passed unanimously. Item 5D approval of KG Walters pay request #13 tabled to next special meeting.

Item 5E (Engineer's invoices) pulled from consent calendar for discussion purposes. Jane Eagle moved to approve \$325 of \$390 invoice #18574. Asked for clarification about \$65 charge. Invoices # 18575, 18576 tabled to a future meeting. Jane Eagle moved to approve Invoice #18577; John Roehl 2nd motion (EK, JR, JE voted in favor K Hendrickson abstained). Motion approved.

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ACTION ITEMS

6. **DISCUSSION AND CONSIDERATION OF RESOLUTION 130916A ADOPTING THE FINAL BUDGET FOR FISCAL YEAR 2013-2014**
Item tabled to next meeting.

7. **DISCUSSION AND CONSIDERATION OF APPROVING GRATON CSD OFFICIAL RESPONSE TO GRAND JURY INVESTIGATION REPORT**
Item tabled to next meeting.

INFORMATIONAL REPORTS

8. **GENERAL MANAGER'S REPORT**
 - A. Construction Progress Update GM reported that construction is 75% complete. Nearly all concrete work is done. Rock in place some paving yet to be done. Fuzzy filtration set up, suspended air floatation set up for start-up testing next week. Tank for pasteurization units assembled and installed. District is still waiting on 2 skids, capstone micro-turbine, and heat exchangers.
 - B. Treatment Plant Operations Update staff is engaged in new operations training for tertiary facility
 - C. Staff Training Update- see above.
 - D. FEMA close-out and audit Update
 - E. Correspondences: Blue Spruce, SRJC, NCRWQCB

9. **OUTREACH**
 - A. Newsletter – Update September Newsletter is complete. To be sent out this week.

10. **BOARD COMMUNICATIONS**

11. **ADJOURNMENT** 7:53 pm.

Minutes approved: Karen M. Gertrude . Date: 1/21/14 .

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