



REGULAR MEETING MINUTES
Graton Community Services District (GCSD)
Meeting of the GCSD Board of Directors
Monday, November 18th, 2013 at 6:00 PM
Graton Day Labor Center
2981 Bowen St. Graton, CA 95444

1. **Call to Order 6:07 pm**
2. **Roll Call:** Quorum was determined. Board members present include: Jane Eagle, John Roehl, Eric Kritz, and Roland Weibe. Board member absent: Karen Hendrickson.
3. **APPROVE AGENDA:** Order of agenda approved.
4. **PUBLIC COMMENT**
Paula Magueri, expressed gratitude to Jane Eagle for all the time she has served on the Graton CSD Board.
Hollynn D'lil: also expressed gratitude to Jane Eagle and John Roehl for their service on the Graton CSD Board.
5. **CONSENT CALENDAR**
 - A. Review of October Operations and Construction Financial Summaries- *approved.*
 - B. Confirm payment registers for October 2013- *approved.*
 - C. Review and approval of Special Meeting minutes from October 28, 2013- *approved.*
 - D. Review and approval of Regular Meeting minutes from September 16th 2013- *tabled.*
 - E. Review and approval of Special Meeting minutes September 23rd 2013- *approved.*
 - F. Review and approval of KG Walter's payment request #15- *approved.*
 - G. Review and approval of District Engineer's October Invoices- *Jane Eagle moved, Roland Weibe 2nd approved, unanimously with Hendrickson absent.*
 - H. Review and approval of District General Manager's Invoices- *JE moved Eric Kritz 2nd ; approved unanimously with Hendrickson absent. John Roehl commented that Board should have received the invoices sooner.*

Jane Eagle moved to approve the items 5A and 5B October financial summaries and payment registers; Eric Kritz 2nd motion approved. Eric Kritz moved to approve item 5C meeting minutes from October 28th, 2013, motion 2nd by John Roehl; motion passed with Jane Eagle abstaining and Karen Hendrickson absent. Item 5D: tabled (minutes not prepared in time for meeting). John Roehl moved, Eric Kritz 2nd motion to approve item 5E (Special Meeting minutes Sept. 23rd2013). Jane Eagle moved; Roland Weibe 2nd motion to approve item 5F (KG Walters' Pay request #15). Motion passed unanimously, with Hendrickson absent.

GRATON COMMUNITY SERVICES DISTRICT

250 ROSS LANE • MAIL: PO BOX 534, GRATON, CALIFORNIA 95444 • 707/823-1542 • FAX 707/823-3713



INFORMATIONAL REPORTS

6. GENERAL MANAGER'S REPORT

- A. Construction Progress Update- Winkler easement paid. Just completed (SRF quarterly) status report. Natural gas pipeline installation- must go under road; pad ready to pour Engineer to meet on site tomorrow w/ PG&E. Demobilization of KG Walters' trailer and associated construction; approaching completion after Thanksgiving. Demobilization delay due to PTG equipment, which has not arrived yet.
- B. Treatment Plant Operations Update- pumps being placed no violations this month.
- C. Collection System Repair Update- Graton experienced several serious sink holes this year most recently at Mueller and Graton Rd. This is a heavily trafficked road encased in concrete above a 6" natural gas pipeline. Von Renner construction is prepared to do site temporary repairs to asbestos transite pipe. Laterals will need to be considered. GM proposed district consider requesting future funding from SRF for collection system repairs following tertiary plant construction. Also noted another less critical need is a repair for the pipeline connecting Graton to Forestville.
- D. Collection System Long Term Planning: *Jane Eagle asked if 4 million would be adequate to try to repair or replace entire collection system. Noted that estimates have not been done yet. 5 miles of pipe, line would need to be considered.*
- E. Staff Tertiary System start up Training Update
- F. Correspondences:
- FEMA CalOES funding update
 - Meeting with LAFCO Municipal Service Review- Staff and Karen Hendrickson met with Carole Cooper of LAFCO; staff moving forward with the review.
 - Official Statement of Election Results are in. Two new Graton CSD Board members include: Hollynn D'lil and Richard Coleman to replace John Roehl and Jane Eagle.
 - Letter from Maresca re: sewer charge correction

7. OUTREACH

- Open House Graton CSD Ribbon Cutting Event was October 26th. Event was well attended.
- Forestville Water District Meeting- to be arranged.

8. **BOARD COMMUNICATIONS-** Future agenda will swear in new board members and elect/select officers for board positions. Jane Eagle asked incoming board members Hollynn D'lil and Richard Coleman whether they would like to be sworn in at a special meeting or at the next regular meeting. They responded that the next regular meeting would be fine.

9. ADJOURNMENT 7:20 pm. -

2124751.1
Minutes approved: Karen M. Hendrickson Date: 1/21/14