

GRATON COMMUNITY SERVICES DISTRICT

250 ROSS LANE • MAIL: PO BOX 534, GRATON, CALIFORNIA 95444 • 707/823-1542 • FAX 707/823-3713



REGULAR MEETING MINUTES Graton Community Services District (GCS D) Meeting of the GCS D Board of Directors Monday, May 20th, 2013 at 6:00 PM Graton Day Labor Center 2981 Bowen St. Graton, CA 95444

1. **Call to Order 6:04 pm**
2. **Roll Call:** Quorum was determined: Jane Eagle, John Roehl, Eric Kritz, and Roland Weibe present; David Mahnke absent.
3. **APPROVE AGENDA:** Order of agenda approved.
4. **PUBLIC COMMENT**

Hollynn D'lil: leftover questions had a question about who is doing the construction oversight? Why are there four different entities? *Board responded HBCG is doing construction oversight. Asked about getting a monthly tally of costs. Denise Bengueurl, District Bookkeeper responded: Report with financial statement addresses your request. You can look this up every month on the (expenditures actual) payment registers document that is provided to the board for consent calendar.*

Karen Hendrickson: provided comments to board re: budget. Information needs to be provided in a timely way in order for public to be helpful to the board.

5. **CONSENT CALENDAR**
 - A. Review of April Operations and Construction Financial Statements
 - B. Confirm Payment Registers for April, 2013
 - C. Review and approval of Meeting minutes from April 15th, 2013
 - D. Review and approval of KG Walter's payment request #9
 - E. Review and approval of District Engineer's April, 2013 Invoices

Jane Eagle moved to approve consent calendar items (5A, 5B, 5C and 5D); Eric Kritz seconded the Motion to approve the items on the consent calendar. Tell Mr. Downey (Construction Manager) that if KG Walters (construction company) wishes to get paid all invoices must be readable. Discussion: Item 5E: concerns raised about Lescure invoices specifics including cabinets. Following discussion, all invoices approved. Passed unanimously with all present voting members (except D. Mahnke who was absent).

ACTION ITEMS

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6. **DISCUSSION AND CONSIDERATION OF A RESOLUTION 130520A APPROVING A PRELIMINARY BUDGET FOR FISCAL YEAR 2013-2014**
Budget package provided for all board members and interested public participants. Board and Budget committee discussed the preliminary budget with the assistance of the bookkeeper. John Roehl moved and Eric Kritz seconded the approval of a preliminary budget for fiscal year 2013-2014. Approved unanimously with all present members voting; Mahnke absent.
7. **DISCUSSION AND CONSIDERATION OF A RESOLUTION 130520B approving ordinance 101 (I) setting sewer rates for fiscal year 2013-2014**
John Roehl moved and Eric Kritz seconded the motion to approve the resolution. Sewer rates to remain the same as the previous fiscal year. Approved unanimously with all present members voting; Mahnke absent.
8. **DISCUSSION AND CONSIDERATION OF A RESOLUTION 130520C ORDERING AN ELECTION TO BE HELD AND REQUESTING CONSOLIDATION WITH THE NOVEMBER 5TH GENERAL ELECTION**
Roland Weibe moved and Eric Kritz seconded the motion to approve the resolution for consolidation with the general election. Approved unanimously with all present members voting; Mahnke absent.

INFORMATIONAL REPORTS

9. **GENERAL MANAGER'S REPORT**
 - A. Construction Progress Update – headworks installed construction is progressing smoothly. Arborist is scheduled to assist with easement on neighboring property.
 - B. Treatment Plant Operations Update
10. **OUTREACH**
 - A. Newsletter Update: Staff reported that the newsletter is set to be produced and sent out next month.
 - B. Website- no update provided.
11. Call for public comment limited to closed session item: none. **Closed Session**
12. **Report out of closed session:** Board approved the appraisal value of the Blue House and Winkler easements. Jane Eagle moved and John Roehl seconded the motion to authorize the attorney to send a letter and authorizing the General Manager to negotiate the easement agreement.
13. **BOARD COMMUNICATIONS- none.**
14. **ADJOURNMENT Meeting adjourned at 8:50 pm.**

Minutes approved by *John Roehl* Date *6/17/13*