



REGULAR MEETING MINUTES
Graton Community Services District (GCSD)
Meeting of the GCSD Board of Directors
Monday, June 17th, 2013 at 6:00 PM
Graton Day Labor Center
2981 Bowen St. Graton, CA 95444

1. **Call to Order 6:10 pm**
2. **Roll Call:** Quorum was determined: Jane Eagle, John Roehl, Eric Kritz, and Roland Wiebe present; David Mahnke absent.
3. **APPROVE AGENDA:** Order of agenda approved.

4. **PUBLIC COMMENT**

Elizabeth Herron: Question about item 5E (Lescure invoices).
would like to see invoices from the General Manager.

Paula M. There is a lot of paper involved in producing the board information. Suggested to have the district staff print on both sides of the paper to save resources.

5. **CONSENT CALENDAR**

- A. Reviewed May Operations and Construction Financial Statements
- B. Payment Registers for May, 2013 confirmed
- C. Reviewed and approved Meeting minutes from May 20th, 2013
- D. Reviewed and approved KG Walter's payment request #10
- E. Review and approval of District Engineer's May, 2013 Invoices

Jane Eagle moved to approve consent calendar items (5A, 5B, 5C and 5D); Roland Wiebe seconded the Motion to approve these items on the consent calendar. Passed with Eagle, Wiebe and Roehl present voting "aye". (Mr. Kritz abstained; Mr. Mahnke was absent).

Discussion: Item 5E: pulled from consent calendar. Discussion: concerns raised about high bills and use of jargon in Lescure invoices; engineer's invoices need to be held to the "not to exceed amount" in his contract(s). **Jane Eagle moved to agree to pay Lescure only the "not to exceed" amount in his contract. John Roehl seconded the motion** Passed unanimously with all present voting members (except D. Mahnke who was absent).

ACTION ITEMS

GRATON COMMUNITY SERVICES DISTRICT

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6. DISCUSSION AND CONSIDERATION OF A RESOLUTION 130617A CERTIFYING A SEWER SYSTEM MANAGEMENT PLAN (SSMP) FOR Graton CSD.

Jane Eagle moved to adopt the resolution certifying the SSMP for Graton CSD; John Roehl seconded the motion. Approved unanimously with all present members voting; Mahnke absent.

7. DISCUSSION AND CONSIDERATION OF adopting ordinance 101(I) Jane Eagle moved to adopt ordinance 101 (I) setting sewer rates for Fiscal Year 2013-2014; John Roehl seconded the motion. Approved unanimously with all present members voting; Mahnke absent.

INFORMATIONAL REPORTS

8. GENERAL MANAGER'S REPORT

- A. Construction Progress Update –district has a verbal agreement for a price for an easement on neighboring property. Received a check from the State Revolving Fund (SRF)
- B. Treatment Plant Operations Update: zero toxicity on recent screening. Heat wave has increased the growth of algae on the treatment plant holding ponds.

9. OUTREACH

- A. Newsletter Update: Staff reported that the newsletter is set to be produced and sent out this month.

10. Call for public comment limited to closed session item: none. Closed Session

12. Report out of closed session: No reportable action.

13. BOARD COMMUNICATIONS- none.

14. ADJOURNMENT Meeting adjourned at 7:10 pm.

Minutes approved by Robert White Date 7/16/13