



SPECIAL MEETING MINUTES
Graton Community Services District (GCS D)
Special Meeting of the GCS D Board of Directors
Monday, February 11, 2013 at 6:00 PM
Graton Day Labor Center
2981 Bowen St. Graton, CA 95444

1. **Call to Order 6:05 pm**
2. **Roll Call:** Determination of a Quorum: David Mahnke absent. All other board members (Eagle, Wiebe, Roehl, Kritz) present.
3. **APPROVE AGENDA:** No Agenda changes.
4. **PUBLIC COMMENT**

Hollynn D'lil: wants responses to questions previously asked. Requested slide show from Lescure re: treatment plant upgrade progress (promised at Sept 1 2012 meeting). Wants better understanding of: change orders (for plant upgrade), peer review for engineering, grand jury 2010. Pieces of project may be acceptable but, integrated project has never been tried. GM contract: would like a tour of the "long term projects" (suggested by this contract). Would like to see invoices from the GM beyond Nov 2012. Suggested the board form an advisory body and this be on the March agenda.

Elizabeth Herron: would like information about the Biosolids dewatering and compost facility. Suggested FEMA money hold up is on CalEMA side; suggested the District get support from Fed and move the process along.

Curtis Turchin: The District's process is dysfunctional, the solution is to answer the questions in a timely way. What is needed is a mechanism by which concerns are addressed.

Paula Magueri: supports the idea of a community based advisory panel. Have the board members reached out for support and information so that they can make good decisions? *Jane Eagle responded; Yes, she has taken classes on wastewater and has consulted with many professionals reminded ratepayers that board members are volunteers and can only offer so much time to district matters.* Would like more information about contract management and various other issues. Would like to be included and informed when the next tour takes place.
5. **CONSENT CALENDAR**
 - A. Review of Operations and Construction January Financials
 - B. Review and approval of Special Meeting minutes from January 22, 2013
 - C. Review and approval of KG Walter's payment request #6
 - D. Review and approval of District Engineer's January 2013 Invoices

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Jane Eagle moved to approve all consent calendar items; Eric Kritz seconded the Motion to approve the items on the consent calendar with no changes. Passed unanimous with David Mahnke absent.

Eagle__yes__.Wiebe_ yes __, Roehl__ yes __, Kritz__ yes __Mahnke__ABSENT.

ACTION ITEMS

- 6. DISCUSSION AND CONSIDERATION OF A RESOLUTION APPROVING AN AMENDMENT TO THE CONSTRUCTION MANAGEMENT SERVICES AGREEMENT WITH HARRY BURROWES IN AN AMOUNT NOT TO EXCEED \$205,000**

Jane Eagle moved, Roland Weibe seconded the motion to adopt the resolution. Motion passed unanimously; Mahnke absent.

Eagle__y__Wiebe__y__Roehl__y__Kritz__y__Mahnke__ABSENT_.

INFORMATIONAL REPORTS

7. GENERAL MANAGER'S REPORT

- A. Construction Progress Update: construction progress is good, no snags.
- B. Treatment Plant Operations Update: bioassay and chronic toxicity tests are being performed (tests are mandatory).
- C. Report regarding Department of Fish and Game site visit: several species of interest have been found on site including several indicator species for Pitkin Marsh, which is upstream of treatment plant site.
- D. New inquiries re: connections to sewer system: The District has received approximately 3 new inquiries for sewer connections recently which improves fiscal condition of the district.

8. OUTREACH

- A. Newsletter: The GCSD newsletter is in the process of being published. Jane Eagle suggested wastewater treatment facility site visit be scheduled and published in the next newsletter.
- B. Website update: Eric Kritz met w/ Brenda of Beehive: Updates to District website are in the works.

9. BOARD COMMUNICATIONS: none.

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10. CLOSED SESSION

CONFERENCE WITH LEGAL COUNSEL: ANTICIPATED LITIGATION -
Significant exposure to litigation pursuant to subdivision (b) of Government Code §
54956.9: 1 case (KG Walters potential claim)

11. REPORT OUT OF CLOSED SESSION: Direction given, no reportable action.

12. ADJOURNMENT: meeting adjourned at 7:50 pm.

Minutes approved by *Richard Wade* Date 3/18/13

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