



## MINUTES

### Regular Meeting of the GCS D Board of Directors Monday, November 19, 2012 at 6:00 PM, Sonoma Wine Company 9119 Graton Road, Graton, CA 95472

1. **Call to Order 6:03 pm**

2. **Roll Call**

Determination of a Quorum - all Board Members present.

Eagle: **present**. Wiebe: **present** Roehl: **present** Kritz: **present** Mahnke: **present**.

3. **APPROVE AGENDA** No Agenda changes

4. **PUBLIC COMMENT**

*Name: (comment)*

**Rene de Monchy , Homeworks Inc.** : Requesting sewer service to Ross Rd. APN # 130-080-080 map provided by Mr. DeMonchy outside service area adjacent to District. Deryl Thurner property owner Ross Rd: What actions should we be taking to make this possible? Initial contact w/ LAFCO; resolution from GCS D Board; Board President Eagle requested staff to prepare resolution for an upcoming meeting

**Hollyn D'Lil:** agenda item #7 this site at Sonoma Wine Co is not ADA compliant provided information regarding her concerns

**Dave Clemmer:** Spoke w/SRF good explanation of loan etc. runaway costs, overstaffing, late reports to water board, rate payers fees, costs for rate payers, facts for illegal hook-ups, rate payers paying for damages to main pipe breaking or backing up, property tax bill extra fees, tax code 15500, Appreciates floodwall property dispute w/ county parks? Appreciates forgiveness loan, What am I going to have to pay per year for sewer services?? Cost analysis is needed. Suggested an item for next newsletter explanations.

**Paula Magyari:** has lived here since 1974 Rates go up and up and up: seems exorbitant would like to know when is it going to stop? Who oversees this? Not the County. Checks and balances are needed.

**Dan Fein:** Monte Rio forming an equivalent district wants to observe the process

**Judith Russo:** concerns similar to other speakers about costs and perceived property values, would like explanations

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## 5. Consent Calendar:

- A. Review of Operations and Construction October Financial Statements
- B. Review and approval of Regular Meeting minutes from September 17, 2012
- C. Review and approval of Regular Meeting minutes from October 15, 2012
- D. Review and approval of District Engineer's October, 2012 Invoices
- E. Review and approval of KG Walter's payment request # 3

Motion to approve the items on the consent calendar; Jane Eagle moved, Roland Wiebe 2<sup>nd</sup> the motion to approve all items on the consent calendar. Motion approved unanimously.

## NEW BUSINESS/ACTION ITEMS

### 6. DISCUSSION AND CONSIDERATION OF DISTRICT WEBSITE OPTIONS

Would like to seek additional options beyond the given proposals Website is of high priority, but a clear scope of what is needed would be helpful. Tabled for future meeting.

### 7. DISCUSSION AND CONSIDERATION OF FUTURE BOARD MEETING LOCATIONS:

Oak Grove School not workable if not available 6 months out of the year and not consistent w/ 3<sup>rd</sup> Monday of the month (regular GCSD recurring meeting date)

Options are needed. Suggestions Graton Day Labor Center (is there a charge for use of room?)

Graton Fire Dept. is outside of the District, (direction needed) Brown Act requires meet w/ in district- are there exceptions? District Counsel will look into options. Staff directed to explore options w/ labor center.

### 8. CONSIDERATION AND AUTHORIZATION OF A LETTER AGREEMENT WITH PISENTI & BRINKER FOR GCSD FINANCIAL AUDIT STATEMENT

John Roehl moved, David Mahnke 2<sup>nd</sup> the motion to accept the agreement with Piseni & Brinker for completion of the GCSD financial audit. Motion approved unanimously.

### 9. DISCUSSION AND CONSIDERATION OF THE FOLLOWING KG WALTERS CHANGE ORDERS:

District Engineer, Pete Lescure present

#### A. Change order #10

EK discussion question do we have authority to cut profit margin of 15% on contractors? Is there room for negotiation here? PLE: some written into the contract. Jane Eagle suggested if work within budget, margin restored. PLE: Code requirement was unexpected. Changes sometimes reduce costs. **Board President Eagle moved to approve #10, Board Member Kritz 2<sup>nd</sup> Motion, approved unanimously.**

B. Change order #12 bid was very narrow, only bid what was shown on the dwgs. Electrical should include conduits architectural and mechanical drawings, bid documents.

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Lescure recommended not approving this change order. **Board President Eagle proposed to table approval of Change Order #12.**

C. Change order #13 Bob Rawson suggested there be no volute press (line 2 page 2). Lescure explained: in rush to get design and drawings together, decision made to bid out the biosolids portion prior to project completion, pouring concrete in prep for future operations, repurposing concrete for filters, etc. curb work and bulk of this is needed. Necessary to support trailer. **Board President Eagle moved to approve Change Order #13, Board Member Wiebe 2<sup>nd</sup>; approved unanimously.**

D. Change order #14: capping a well cut below grade, in utility box, set in concrete in a traffic area, Office building hydronic heat in buildings, foam under building, insulate building pour concrete to protect foam, process building. Heat from renewable resource waste heat off exhaust stack. **Board President Eagle Moved to approve Change Order #14; Board Member Kritz 2<sup>nd</sup> Motion, approved unanimously.**

## INFORMATIONAL REPORTS

### 10. GENERAL MANAGER'S REPORT

- A. Update on Construction framing office building, Preparing for rainy season, bathroom being modified to be ADA compliant. Issues with easement that needs to be addressed (Ross Rd. to treatment plant) a special meting may be needed. DFG visit on GCSD site Dec. 4<sup>th</sup> 8:30 am. OIT's Operator in Training possibility to charge for training, Judy Christensen retired Christmas holiday party think about when to do this.
- B. Report on State Revolving Fund (SRF) financial agreement amendment & disbursement request.
- C. AB 1234 training on December 13, 2012 (6-8:30 pm) at Glaser Center, 547 Mendocino Ave., Santa Rosa

### 11. OUTREACH

- A. Fall Newsletter scheduled to be mailed out by Thanksgiving- not ready yet.
- B. Smart Sewer Summit presentation Association of Bay Area Governments event Bob Rawson presented at this event and has specialty with Fats Oils and Grease.
- C. Frequently asked questions ("FAQs") to be posted on GCSD website.

### 12. BOARD COMMUNICATIONS none

### 13. ADJOURNMENT 7:50pm

Minutes approved signed *Bob Wiebe* . Date *1/22/13*