



REGULAR MEETING MINUTES

Graton Community Services District (GCSD)

Meeting of the GCSD Board of Directors

Monday, September 18, 2023 at 6:00 PM

Graton Community Club, 8996 Graton Rd, Graton, Ca 95444

1. CALL TO ORDER 6:04 PM

A. BOARD ROLL CALL - Determination of a Quorum

Board President, Upchurch, H; Board Secretary, Butler H; Wilmarth H; Drew H; Ravi Alimchandani H.

2. APPROVAL OF THE AGENDA

Director Drew motioned to approve the order of the agenda and Director Wilmarth seconded the motion

Board President, Upchurch, Y; Board Secretary, Butler Y; Wilmarth Y; Drew, Y; Ravi Alimchandani Y.

3. PUBLIC COMMENT

At this time, the public may address the Board on subjects not on the agenda. Comments may not exceed three (3) minutes in length. While State Law prohibits Board action or discussion on any item not on the agenda, members of the Board may briefly respond to statements or questions from members of the public, provide a reference to staff or other resources for factual information, request staff to report back to the Board at a subsequent meeting, or take action to direct staff to place a matter on a future agenda. Members of the public are asked to submit a speaker card for public comment in advance of the Chair calling for public comments.

Several members of the community were in attendance at the meeting including Supervisor Linda Hopkins. During public comment, community members made comments regarding the proposed high density zoning issue with the County, and directed these comments to Supervisor. Some questions were directed at GCSD staff including whether any potential developers had reached out to the District for sewer service. Questions were solicited and answered.

DISABLED ACCOMMODATION: If you have a disability which requires an accommodation, an alternative format or requires another person to assist you while attending this meeting, please contact staff at the Graton Community Services District office at (707) 823-1542 as soon as possible (no later than 10 days before the scheduled meeting) to ensure that arrangements for accommodation may be provided.

4. **CONSENT CALENDAR**

Consent Calendar items are considered routine and will be adopted in one single motion with no separate discussion of the items. Directors or members of the public can request that specific items be removed from the Consent Calendar. When item(s) are removed, the Board will adopt the remaining Consent Calendar items in one single motion. After approval of the Consent Calendar, the Board will take action on pulled items as Business Before the Board.

- A. APPROVE SPECIAL MEETING MINUTES FROM JULY 21, 2023 MEETING
- B. APPROVE REGULAR MEETING MINUTES FROM THE AUGUST 21, 2023 MEETING
- C. APPROVE AUGUST 2023 FINANCIAL REPORTS

Director Wilmarth motioned to approve the Consent Calendar and Director Drew seconded the motion

Board President, Upchurch, Y; Board Secretary, Butler Y; Wilmarth Y; Drew, Y; Ravi Alimchandani Y.

5. **BUSINESS BEFORE THE BOARD**

- A. RECEIVE A COMMUNITY UPDATE ON A PROPOSED WASTEWATER PIPELINE FROM THE OCCIDENTAL COUNTY SANITATION DISTRICT TO THE GRATON WASTEWATER TREATMENT PLANT

Staff from the Sonoma County Water Agency presented an update on the details of a proposed pipeline project that will convey wastewater from Occidental to Graton for treatment and processing. Questions from the Board and public were solicited and answered.

This was not an action item.

- B. APPROVE THE FY 2023-24 CONSTRUCTION FUND BUDGET

Staff provided an overview of the budget and reiterated that this required Board approval so that Sonoma County could load the budget into their accounting system and pay the District's debt service payment prior to the due date. Questions from the Board were solicited and answered.

Director Alimchandani motioned to approve the FY 2023-24 Construction Fund Budget and Director Drew seconded the motion

Board President, Upchurch, Y; Board Secretary, Butler Y; Wilmarth Y; Drew, Y; Ravi Alimchandani Y.

C. CONSIDER REVISING THE GRATON COMMUNITY SERVICES DISTRICT'S MISSION STATEMENT TO INCLUDE PROVIDING PARKS AND RECREATION SERVICES

Staff provided a recommended amendment to the District's Mission Statement to include providing Parks and Recreation Services. General Manager Davisson explained that these services are authorized within the District's founding documents and provided the founding documents for Board review. Questions from the Board were solicited and answered.

Director Butler motioned to approve the revised Mission Statement for the Graton CSD and Director Wilmarth seconded the motion

The motion passed with four votes in favor and one abstention.

Board President, Upchurch, Y; Board Secretary, Butler Y; Wilmarth Y; Drew, A; Ravi Alimchandani Y.

D. RECEIVE AN UPDATE FROM THE TOWN SQUARE AD HOC COMMITTEE ON ACTIVITIES RELATED TO THE DISTRICT'S TOWN SQUARE PROCUREMENT AND DEVELOPMENT PROJECT

The Ad Hoc Committee provided the Board and public with a detailed overview of activities to date related to due diligence efforts and securing funding for the project to proceed. Questions from the Board and public were solicited and answered.

This was not an action item.

E. ADOPT RESOLUTION NO. 230918A AUTHORIZING THE GENERAL MANAGER AND AD HOC COMMITTEE MEMBERS TO PROCEED WITH IDENTIFYING AND SECURING DEDICATED FUNDING FOR THE PROJECT AND INITIATING THE DUE DILIGENCE PROCESS

Staff explained that the passage of this resolution will formally ratify previous direction from the Board to proceed with the pursuing and securing dedicated funding for the Town Square property purchase and initiate due diligence process. Questions from the Board were solicited and answered.

Director Wilmarth motioned to adopt Resolution No. 230918A and President Upchurch seconded the motion

Board President, Upchurch, Y; Board Secretary, Butler Y; Wilmarth Y; Drew, Y; Ravi Alimchandani Y.

F. RECEIVE A STATUS UPDATE ON ACTIVITIES RELATED TO THE GRANT FUNDED SEWER ASSESSMENT PLANNING PROJECT

Staff provided an update on the status of manhole inspections, sewer line cleaning and CCTV work being performed. Questions from the Board were solicited and answered.

This was not an action item.

6. INFORMATIONAL ITEMS FROM STAFF – (No action required) The following items are informational in nature. Staff is available to the Board and Public to provide any additional information requested.

A. Receive an update on the Forestville/GCSD Recycled Water activities

Staff reported that there have been ongoing discussions with Forestville Water District related future opportunities for collaboration. Staff also reported that there was a break within the intertie pipeline while conveying recycled water. Coordination for the location and repair of the break was coordinated by FWD with cost share equally between FWD and GCSD. After a successful joint meeting in August 2023, FWD and GCSD are working to schedule additional Ad Hoc Committee meetings. General Manager Davisson will coordinate and provide updates to the Board. Questions from the Board were solicited and answered.

7. GENERAL MANAGER ANNOUNCEMENTS

General Manager Davisson reported that he will be out of the Country Sept 24-Oct 1, 2023. Mr. Davisson reminded the Board of the upcoming Special District Leadership Academy in Santa Rosa from Oct 22-25, 2023 and will sign up any interested Directors. He had nothing additional to report at this time.

8. BOARD MEMBER REPORTS

There was considerable discussion of Board member activities within the Community and expectations of Board members and constructive Board member behavior.

9. FUTURE AGENDA ITEMS FOR CONSIDERATION

Revisions to the policies

Closed Session for GM performance evaluation

10. ADJOURNMENT 9:40 PM

Minutes Approved

Date